



CITY COUNCIL REGULAR AGENDA
MONDAY, MARCH 20, 2023
CITY HALL at 7:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADDITIONS OR CORRECTIONS TO AGENDA**
- 5. DISCUSSION FROM THE FLOOR**
- 6. CONSENT AGENDA**
 - [A.](#) Approval of Minutes - March 6, 2023 City Council Meeting
 - [B.](#) Approval of Claims - General Disbursement No. 23-03 - \$775,676.93
 - [C.](#) Contractor's Request for Payment #2 - 2021 Sanitary Sewer Lining
 - [D.](#) Gambling Permit - Spring Lake Park Lions
 - [E.](#) Contractor's Licenses
 - [F.](#) Sign Permits
 - [G.](#) Business License
 - [H.](#) Resolution 23-13, Resolution for Agency Agreement (MnDOT)
- 7. DEPARTMENT REPORTS**
 - [A.](#) Police Report
 - [B.](#) Recreation Report
- 8. ORDINANCES AND/OR RESOLUTIONS**
 - [A.](#) Resolution 23-12, Submitting a List of Eligible Nominees to Anoka County for the Open Manager Position on Coon Creek Watershed District Board of Managers
- 9. NEW BUSINESS**
 - [A.](#) Police Department Server Upgrade
- 10. REPORTS**
 - A. Attorney's Report
 - [B.](#) Engineer's Report
 - C. Administrator's Report
- 11. OTHER**
 - [A.](#) Tower Days Parade
 - [B.](#) Correspondence
- 12. ADJOURN**

**SEE REVERSE SIDE FOR RULES FOR PUBLIC HEARINGS AND
DISCUSSION FROM THE FLOOR**

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the City Clerk at 1301 81st Avenue NE, Spring Lake Park, MN 55432. Ph.763-784-6491 at least 48 hours in advance.

RULES FOR DISCUSSION FROM THE FLOOR AND PUBLIC HEARINGS

DISCUSSION FROM THE FLOOR

- Discussion from the floor is limited to three minutes per person. Longer presentations must be scheduled through the Administrator, Clerk/Treasurer's office.
- Individuals wishing to be heard must sign in with their name and address. Meetings are video recorded so individuals must approach the podium and speak clearly into the microphone.
- Council action or discussion should not be expected during "Discussion from the Floor." Council may direct staff to research the matter further or take the matter under advisement for action at the next regularly scheduled meeting.

PUBLIC HEARINGS

The purpose of a public hearing is to allow the City Council to receive citizen input on a proposed project. This is not a time to debate the issue.

The following format will be used to conduct the hearing:

- The presenter will have a maximum of 10 minutes to explain the project as proposed.
- Councilmembers will have the opportunity to ask questions or comment on the proposal.
- Citizens will then have an opportunity to ask questions and/or comment on the project. Those wishing the comment are asked to limit their comments to 3 minutes.

In cases where there is a spokesperson representing a group wishing to have their collective opinions voiced, the spokesperson should identify the audience group he/she is representing and may have a maximum of 10 minutes to express the views of the group.

- People wishing to comment are asked to keep their comments succinct and specific.
- Following public input, Councilmembers will have a second opportunity to ask questions of the presenter and/or citizens.
- After everyone wishing to address the subject of the hearing has done so, the Mayor will close the public hearing.
- The City Council may choose to take official action on the proposal or defer action until the next regularly scheduled Council meeting. No further public input will be received at that time.

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on March 6, 2023 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks
Mayor Bob Nelson

MEMBERS ABSENT

Councilmember April Moran

STAFF PRESENT

Building Official Jeff Baker, Police Chief Josh Antoine, Engineer Phil Gravel, Attorney John Thames, Administrator Daniel Buchholtz

VISITORS

Greg Pettersen, 1409 Osborne Road NE

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that Item J, Contractor's Request for Payment No. 4 and Payment No. 5 for DPG – Able Park Shelter be added to the Consent Agenda.

5. DISCUSSION FROM THE FLOOR

6. CONSENT AGENDA

- A. Approval of Minutes – February 21, 2023 City Council Meeting
- B. Approval of Minutes – February 21, 2023 Council Work Session
- C. Resolution 2023-09 – Accepting Donation from Spring Lake Park Lions
- D. First Quarter Billing for 2024 Payable 2025 Property Tax Assessment – Ken Tolzmann
- E. Travel Marketplace and Conference 2023
- F. Approve Amendment to Statement of Values Policy
- G. Contractor's Licenses

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

7. DEPARTMENT REPORTS

A. Public Works Report

Public Works Director Randall stated that the Department plowed five times which includes all parking lots and sidewalks. As time permits staff is cleaning snow out in front of the mailboxes. He noted that there were two water main breaks and Valley Rich made the repairs.

Director Randall stated that staff removed snow from the boulevards along 81st Avenue from Hwy 65 to Pleasant View Drive, and along 81st Avenue from University Avenue to Terrace Road NE. He noted that all the catch basins have been opened.

B. Code Enforcement Report

Building Official Baker stated Inspector Morris is halfway through a college course “Building Construction for the Fire Service” and noted that once the course is complete, inspector Morris will be eligible to take his ICC RB1 test. He said the RB1 is the International Code Council’s equivalent to the State of Minnesota’s Building Official Limited Certification.

Building Official Baker updated the City Council on on-going construction projects. He stated that the water lines for Take 5 Carwash have been stubbed under the footings and the framing for the footings will start during March.

8. ORDINANCES AND/OR RESOLUTIONS

A. Resolution 2023-10, Approving a Variance from the Minimum Lot Size Requirement to Permit a Two-Family Dwelling at 1409 Osborne Road NE

Administrator Buchholtz stated that the City received an application from Greg and Colleen Pettersen, 1409 Osborne Road NE, for a variance and conditional use permit that would permit a 2-family dwelling at the property.

Administrator Buchholtz noted that Section § 16.56.030, F of the zoning code outlines the findings required prior to issuance of a conditional use permit:

1. The proposed use at the particular location requested is necessary or desirable to provide a service or a facility which is in the interest of public convenience and will contribute to the general welfare of the neighborhood or community;
2. The use will not, under the circumstances of the particular case, be detrimental to the

- health, safety, morals, or general welfare of persons residing or working in the vicinity or injurious to property values or improvements in the vicinity;
3. The proposed use will comply with the regulations specified in this title for the district in which the proposed use is to be located;
 4. The use is one of the conditional uses specifically listed for the district in which it is to be located;
 5. The proposed use shall not have a detrimental effect on the use and enjoyment of other property in the immediate vicinity;
 6. The use will not lower property values or impact scenic views in the surrounding area;
 7. Existing streets and highways and proposed access roads will be adequate to accommodate anticipated traffic;
 8. Sufficient off-street parking and loading space will be provided to serve the proposed use;
 9. The use includes adequate protection for the natural drainage system and natural topography;
 10. The proposed use includes adequate measures to prevent or control offensive odor, fumes, dust, noise, or vibration so that none of these will constitute a nuisance; and
 11. The proposed use will not stimulate growth incompatible with prevailing density standards.

Administrator Buchholtz stated that the Planning Commission found the applicant demonstrated that the proposed use would be reasonable and would not alter the essential character of the location. He stated that the applicant's request meets the tests for a variance – the use itself is reasonable, the request would not alter the essential character of the locality, granting the variance is not for economic reasons alone, and there are circumstances unique to the property not created by applicant that make it impossible to meet the ordinance lot size standard.

Motion made by Councilmember Dircks to Approve Resolution 2023-10, Approving a Variance from the Minimum Lot Size Requirement to Permit a Two-family Dwelling at 1409 Osborne Road NE.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

B. Resolution 2023-11, Approving a Conditional Use Permit to Allow a Two-Family Dwelling in the R-1 Zoning District at 1409 Osborne Road NE

Administrator Buchholtz stated that the use of the facility passed the practicality test for a Conditional Use Permit (CUP):

- The use will contribute to the general welfare of the neighborhood or community

- by creating a dwelling unit.
- The use will not be detrimental to the health, safety, morals or general welfare of persons residing or working the vicinity of the use or injurious to property values/improvements within the vicinity of the use as the second dwelling unit is located above the garage and maintains the residential character of the existing neighborhood.
 - The use complies with Chapter 16 of the City Code.
 - Existing infrastructure is adequate to accommodate anticipate traffic generated by the proposed use.
 - The use will not impact the natural drainage system and natural topography of the site.
 - Adequate measures are included to prevent or control offensive odor, fumes, dust, noise or vibration so that none of these will constitute a nuisance.
 - The use is compatible with prevailing density standards as the R-1 zoning district.

Administrator Buchholtz stated that the Planning Commission recommended approval of the variance and the conditional use permit.

Mayor Nelson inquired of Mr. Pettersen if adding the condition that a one of the two dwelling units needs to be owner-occupied would be an issue. Mr. Pettersen said he saw no problem with the request.

Motion made by Councilmember Dircks to Approve Resolution 2023-11, Approving a Conditional Use Permit to Allow a Two-Family Dwelling in the R-1 Zoning District at 1409 Osborne Road NE, With the Condition That One of the Units be Owner Occupied, and Direct the Administrator and the Attorney to Draft Language to That Affect.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

9. REPORTS

A. Attorney Report

Attorney Thames updated the Council on the sale of the McKinley Lot.

C. Engineer's Report

Engineer Gravel gave an update on the review of the Storm Water Permit. He stated the sewer lining and seal coat projects will be bid in April.

Mayor Nelson inquired if there about the potholes on Sanburnol and what can be done about them in conjunction with Blaine.

C. Administrator Report

Administrator Buchholtz, on behalf of Councilmember Moran asked to have the No Mow May Initiative put on a future work session agenda. He stated that Councilmember Goodboe-Bisschoff and he will be at the Capitol for City Day on the Hill, Thursday March 9, 2023, and noted that they will meet with Senator Kunesh and Representative Koegel. Administrator Buchholtz noted that North Metro Mayors will be having a Day on the Hill on Wednesday, March 15, 2023. Councilmembers Wendling and Goodboe-Bisschoff indicated their intention to attend.

10. OTHER

A. Correspondence - None

B. Mayor Nelson updated the Council on the activities of the Beyond the Yellow Ribbon.

11. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:50 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
GENERAL OPERATIONS

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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
73357	AID ELECTRIC SERVICE, INC	LAKESIDE PARK REPAIRS	\$ 345.75
73358	ASPEN MILLS	UNIFORM ALLOWANCE-IMIG	\$ 431.50
73359	BATTERIES PLUS BULBS	BATTERY	\$ 32.25
73360	LEAGUE OF MN CITIES INS TRUST WC	PROPERTY/CASUALTY COVERAGE PREMIUM	\$ 116,951.00
73361	BUSINESS ESSENTIALS	SUPPLIES	\$ 1,016.14
73362	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$ 3,828.02
73363	CERTIFIED CRIME FIGHTER	CONTRACTUAL SERVICES	\$ 924.00
73364	CINTAS	FLOOR MATS	\$ 126.79
73365	CITY OF SPRING LAKE PARK	HAMPTON COMPAINES ESCROW/DAVIS VARIAN	\$ 2,575.00
73366	COMPUTER INTEGRATION TECHNOLOGIES	ARUBA MOUNT BRACKET FOR WIRELESS ACCESS	\$ 129.00
73367	COORDINATED BUSINESS SYSTEMS LTD	MAINTENANCE AGREEMENT	\$ 410.55
73368	DAVE CHLEBECK	COURT TIME	\$ 91.35
73369	DEB STENERSON	MN HISTORY CENTER REFUND	\$ 62.00
73370	DOREEN SIEDLECKI	NATIONAL EAGLE CENTER TRIP REFUND	\$ 135.00
73371	ECM PUBLISHERS, INC	8064 GARFIELD ST ABATEMENT	\$ 430.00
73372	ENES GLUHC	SMC CONSTRUCTION VARIANCE REFUND	\$ 113.28
73373	KAREN FISKE	UNIFORM ALLOWANCE REIMBURSEMENT	\$ 144.99
73374	H&L MESABI INC	TRACKLESS CUTTING EDGES	\$ 3,194.00
73375	IAPE	EVIDENCE ROOM-LEMKE	\$ 65.00
73376	J.R.'S APPLIANCE DISPOSAL	01/24 CURBSIDE RECYCLING	\$ 145.00
73377	JEAN ROTH	NATIONAL EAGLE CENTER TRIP REFUND	\$ 405.00
73378	JULIE TRELSTEAD	NATIONAL EAGLE CENTER TRIP REFUND	\$ 135.00
73379	JUNE FAIRLEY	NATIONAL EAGLE CENTER TRIP REFUND	\$ 135.00
73380	KAMAAL SEEROO	HAWWII TRANSPORT INTERIM USE PERMIT REFL	\$ 1,201.05
73381	KELSEY HOLLIHAN	518 ROSEDALE RD VARIANCE REFUND	\$ 12.05
73382	KIDCREATE STUDIO	ART ACADEMY	\$ 399.00
73383	LEAGUE OF MN CITIES INS TRUST	PATROL ONLINE	\$ 990.00
73384	MANSFIELD OIL COMPANY	UNLEADED & DIESEL FUEL	\$ 2,826.87
73386	MN REVENUE	MOTOR FUEL TAX ADDT'L AMNT OWED AFTER A	\$ 144.13
73387	MN SHADETREE SHORT COURSE	MN SHADETREE SHORT COURSE--RANDALL, BET.	\$ 675.00
73388	NORTH TH 65 CORRIDOR COALITION	2023 MEMBERSHIP DUES FOR CITY	\$ 250.00
73389	SLP FIRE DEPARTMENT	FIRE PROTECTION SERVICES FEB 2023	\$ 22,012.00
73390	SOCIAL CLUB SIMPLE	UBER CLASS	\$ 30.00
73391	THE HOME DEPOT CREDIT SERVICES	CC PMNT	\$ 34.64
73392	VADIM MUNICIPAL SOFTWARE	MONTHLY UB FEES	\$ 58.40
73393	WENDEL	ABLE PARK SHELTER	\$ 3,625.00
73394	AMERITAS	PAYROLL	\$ 37.42
73395	CENTRAL PENSION FUND	PAYROLL	\$ 866.70
73396	DEARBORN LIFE INSURANCE COMPANY	PAYROLL	\$ 144.37
73397	DELTA DENTAL	PAYROLL	\$ 1,026.42
73398	L.E.L.S.	PAYROLL	\$ 337.50
73399	LOCAL 49	PAYROLL	\$ 87.50
73400	MN CHILD SUPPORT PMNT CENTER	PAYROLL	\$ 235.50
73401	NCPERS GROUP LIFE INS	PAYROLL	\$ 16.00
73402	PREFERRED ONE INSURANCE COMPANY	PAYROLL	\$ 13,416.29
73403	CADY BUSINESS TECHNOLOGIES	INSTALLMENT & 1ST MONTH PMNT	\$ 2,390.14
73404	INDEPENDENT SCHOOL DIST 16	BUILDING PERMIT REFUND-1100 81ST AVE NE	\$ 3,468.01
73405	MN DEPT OF LABOR & INDUSTRY	2022 QTR 3 & 4 SURCHARGES	\$ 1,470.07

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
73406	MUNICIPAL PAVING PLANT	ASPHALT MIX	\$	169.72
73407	SOULO COMMUNICATION	ADMIN DEPT LETTERHEAD	\$	510.80
73408	STREICHER'S	UNIFORM ALLOW-FISKE / EQUIP. REPAIR	\$	321.97
73409	THE SHERWIN WILLIAMS CO.	SUPPLIES	\$	46.00
73410	AART-JAN FOIRYOLO	KARATE WITHDRAW	\$	24.00
73411	ADAM EKSTROM	KARATE WITHDRAW	\$	48.00
73412	AMAZON CAPITAL SERVICES	RANGE & OPERATING SUPPLIES	\$	112.23
73413	AMERICAN MESSAGING	PW PAGER	\$	5.26
73414	ASHLEY ESTRADA	KARATE WITHDRAW	\$	24.00
73415	AT & T MOBILITY	CELL PHONE SERVICES	\$	1,036.53
73416	BECKY SUNDERLAND	KARATE WITHDRAW	\$	24.00
73417	LEAGUE OF MN CITIES INS TRUST WC	WORKER'S COMP COVERAGE PREMIUM	\$	125,162.00
73418	BRIAN WEISSKIRK	KARATE WITHDRAW	\$	24.00
73419	BRIELLE SEVEN	KARATE WITHDRAW	\$	24.00
73420	CAROUSEL MOTOR GROUP	AUTO SERVICE & REPAIR	\$	732.44
73421	CARSON, CLELLAND & SCHREDER	ATTORNEY SERVICES	\$	8,576.38
73422	CINTAS	FLOOR MATS	\$	253.58
73423	CITY OF EDEN PRAIRIE	ANNUAL FENCING CONSORTIUM FEE	\$	5,927.00
73424	COMM-WORKS, LLC	PARK CAMERAS	\$	850.00
73425	COMPUTER INTEGRATION TECHNOLOGIES	ZIX ENCRYPTED EMAIL	\$	2,001.00
73426	CONNEXUS ENERGY	STREET LIGHTS	\$	10.43
73427	COTTENS INC	PARTS	\$	36.27
73428	DCF MANUFACTURING INC	STEEL	\$	84.11
73429	DEAN-O-MITE ENTERTAINMENT	SWEETHEART DANCE DJ	\$	450.00
73430	ESTEFANIA LOPEZ	RED CROSS BABYSITTER'S COURSE WITHDRAW	\$	58.00
73431	FASTENAL COMPANY	SHOP TOWELS	\$	98.13
73432	GOPHER STATE ONE-CALL INC	LOCATES	\$	12.15
73433	HEARTLAND TIRE INC	AUTO SERVICE/REPAIR	\$	465.12
73434	J.R.'S APPLIANCE DISPOSAL	01/31 CURBSIDE RECYCLING	\$	185.00
73435	JIM KUGLER	COOKING CLASS WITHDRAW	\$	42.00
73436	JOSH MGENI	NEW STUDENTS #5708 WITHDRAW	\$	24.00
73437	KELLY WILBUR	KARATE WITHDRAW	\$	24.00
73438	LANGUAGE LINE SERVICES	OVER-THE-PHONE INTERPRETATION SERVICES	\$	31.93
73439	LAUREN OTANEZ	KARATE WITHDRAW	\$	24.00
73440	LITTLE FALLS MACHINE, INC	2014 INTERNATIONAL UNDER BODY LEG	\$	256.26
73441	MANSFIELD OIL COMPANY	UNLEADED & DIESEL FUEL	\$	1,782.29
73442	MARIE RIDGEWAY LISS, LLC	CONTRACTUAL SERVICES	\$	760.00
73443	MEGAN BANICK-OLIVEROS	KARATE WITHDRAW	\$	24.00
73444	METRO-INET	DATA SERVICES NET MOTION	\$	152.00
73445	METROPOLITAN COUNCIL	WASTE WATER SERVICES DEF REV /SAC 8301 UN	\$	183,545.00
73446	MN DEPT OF PUBLIC SAFETY	MN HAZARDOUS MATERIALS/CHEMICALS FEES	\$	125.00
73447	MINNESOTA GFOA	MEMBERSHIP RENEWAL	\$	70.00
73448	MOCIC	MEMBERSHIP RENEWAL	\$	150.00
73349	RACHEL KROEGER	KARATE WITHDRAW	\$	24.00
73450	JIM RYGWALL	ENTERTAINMENT FOR VALENTINE'S LUNCHEON	\$	100.00
73451	SAMANTHA RIVERA	KARATE WITHDRAW	\$	24.00
73452	SHEMSEDIN HAMID	KARATE WITHDRAW	\$	48.00
73453	SMITH SCHAFFER & ASSOCIATES	AUDITING SERVICES	\$	675.00

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>		<u>AMOUNT</u>
73454	SUBURBAN RATE AUTHORITY	2023 MEMBERSHIP ASSESSMENT	\$	479.00
73455	SUSAN HAGEL	KARATE WITHDRAW	\$	24.00
73456	THE GOOD YEAR TIRE & SERVICE	TIRES FOR WATER TRUCK	\$	1,972.72
73457	UPTAL ROY	KARATE WITHDRAW	\$	24.00
73458	XCEL ENERGY	MONTHLY UTILITIES	\$	5,200.48
73459	LEAGUE OF MN CITIES INS TRUST WC	CLAIM # 00485144 B. TURBITT	\$	676.86
73460	BONNIE STIEBLING	JASON SHOW WITHDRAW X2	\$	166.00
73461	CADY BUSINESS TECHNOLOGIES	ANNUAL GOLD SUPPORT PLAN	\$	1,898.40
73462	CENTERPOINT ENERGY	MONTHLY UTILITIES	\$	3,939.87
73463	CHARLES DAVIS	511 BALLANTYNE LN VARIANCE REFUND	\$	84.05
73464	COMCAST	8251 ARTHUR ST	\$	112.92
73465	CORE & MAIN LP	PARTST	\$	34.83
73466	DEB STENERSON	JASON SHOW WITHDRAW	\$	83.00
73467	DEBRA LACHER	JASON SHOW WITHDRAW	\$	83.00
73468	DELTA DENTAL	COBRA PMNT	\$	318.84
73469	DERING PIERSON GROUP	ABLE PARK SHELTER	\$	145,185.76
73470	EDELE HELLMAN	JASON SHOW WITHDRAW	\$	83.00
73471	FASTENAL COMPANY	PARTS	\$	76.96
73472	INSTRUMENTAL RESEARCH INC	JANUARY 2023 WATER TESTING	\$	88.00
73473	KAREN RUDIE	JASON SHOW WITHDRAW	\$	83.00
73474	KODRU-MOONEY	REPAIR KITS	\$	1,135.68
73475	LEE'S HEATING & AIR	TERRACE WELL HOUSE REPAIRS	\$	2,200.00
73476	JILL MASON	GRANDPARENTS & ME CLASS 02.11.23	\$	84.00
73477	MILLIE GREENE	JASON SHOW WITHDRAW	\$	83.00
73478	MINNESOTA COACHES, INC	CHURCH BASEMENT LADIES BUS	\$	796.13
73479	MINNESOTA EQUIPMENT	PARTS	\$	45.96
73480	PAM NEUMAN	JASON SHOW WITHDRAW	\$	83.00
73481	STANDARD SPRING PARTS	SPRINGS FOR WATER TRUCK	\$	1,749.82
73482	STANTEC	CONSULTING SERVICES	\$	6,435.15
73483	AMERITAS	PAYROLL	\$	37.42
73484	CENTRAL PENSION FUND	PAYROLL	\$	866.70
73485	DEARBORN LIFE INSURANCE COMPANY	PAYROLL	\$	144.37
73486	DELTA DENTAL	PAYROLL	\$	1,026.42
73487	L.E.L.S.	PAYROLL	\$	337.50
73488	LOCAL 49	PAYROLL	\$	87.50
73489	MN CHILD SUPPORT PMNT CENTER	PAYROLL	\$	235.50
73490	NCPERS GROUP LIFE INS	PAYROLL	\$	16.00
73491	PREFERRED ONE INSURANCE COMPANY	PAYROLL	\$	13,416.29
73492	ALLIED PRODUCTS CORP	PUZZLES	\$	130.44
73493	ANOKA COUNTY TREASURY	2023 ECONOMIC DEV COST SHARE	\$	473.00
73494	JOSH ANTIONE	UNIFORM ALLOWANCE & CELL PHONE REIMB.	\$	126.99
73495	BATTERIES PLUS BULBS	BATTERY	\$	25.15
73496	BOYER FORD TRUCKS	PARTS	\$	832.31
73497	CALIBRE PRESS, INC	TRAINING CONTRACT--B. JOHNSON	\$	259.00
73498	CHANHASSEN DINNER THEATRES	PROM 03.22.23	\$	2,233.92
73499	CINTAS	FLOOR MATS	\$	126.79
73500	COMPUTER INTEGRATION TECHNOLOGIES	AGREEMENT MANAGED SERVICES	\$	4,576.00
73501	CONNEXUS ENERGY	MONTHLY UTILITIES	\$	428.02

CITY OF SPRING LAKE PARK
CLAIMS LIST APPROVED AND PAID
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<u>VOUCHER</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
73502	COTTENS INC	PARTS	\$ 181.76
73503	CRYTEEL TRUCK EQUIPMENT INC	PLOW SPRINGS	\$ 91.84
73504	DAN GOOD CATERING	SENIOR VALENTINE LUNCHEON	\$ 2,310.00
73505	EMERGENCY AUTOMOTIVE TECHNOLOGIES	SQUAD 220 & 221 REPAIRS	\$ 1,497.54
73506	FASTENAL COMPANY	COTTER PINS	\$ 18.51
73507	FLEETPRIDE	PARTS	\$ 251.98
73508	GRAINGER INC	INDUST FANS & WALL CONTRLS - PW BUILDNG	\$ 778.74
73509	HAWKINS WATER TREATMENT	WATER CHEMICALS	\$ 5,568.92
73510	MANSFIELD OIL COMPANY	UNLEADED & DIESEL FUEL	\$ 2,910.88
73511	MINNESOTA COACHES, INC	ROOTBEER LADY TRANSPORTATION	\$ 776.54
73512	MN DEPT OF HEALTH	QTRLY WATER CONNECTION FEE	\$ 5,373.00
73513	MN RECREATION & PARK ASSOCIATION	CPSI COURSE & EXAM--B. TURBITT	\$ 630.00
73514	OFFICE OF MN.IT SERVICES	FIBER OPTICS	\$ 44.60
73515	KAY OKEY	COLLETTE TRANSP. AIRPORT TO CITY HALL REIM	\$ 61.92
73516	REVOLUTIONARY SPORTS, LLC	WINTER SESSION 1 CLASSES	\$ 364.00
73517	JEFF SANDINO	COOKING CLASS 02.21.23	\$ 396.00
73518	SHRED-IT USA	SHREDDING SERVICES	\$ 140.38
73519	STANTEC	CONSULTING SERVICES	\$ 2,872.15
73520	STREICHER'S	UNIFORM ALLOWANCE--KRAMER	\$ 326.00
73521	SYMBOL ARTS	BADGES FOR NEW HIRE	\$ 260.00
73522	TASC	COBRA ADMIN FEE	\$ 31.04
73523	TOLL GAS & WELDING SUPPLY	SUPPLIES	\$ 777.90
73524	TRI STATE BOBCAT INC	5160 CUTTING EDGE	\$ 278.01
73525	USS MINNESOTA ONE MT LLC	SOLAR	\$ 3,223.02
73526	WALTER'S RECYCLING REFUSE SERV	MONTHLY RECYCLING SERVICES/ TRASH & ORGANICS	\$ 10,724.30
73527	WARGO NATURE CENTER	WOMENS SNOWSHOEING FEB 21, 2023	\$ 50.00
73528	XCEL ENERGY	MONTHLY UTILITIES	\$ 1,407.47
73529	CINTAS	FLOOR MATS	\$ 126.79
73530	COMPUTER INTEGRATION TECHNOLOGIES	WIRELESS ACCESS POINT	\$ 655.00
73531	ECM PUBLISHERS, INC	PH PETTERSEN VARIANCE	\$ 64.50
73532	FASTENAL COMPANY	PARTS	\$ 39.02
73533	J.P. COOKE CO.	2023 DOG LICENSE TAGS	\$ 89.15
73534	LEAGUE OF MN CITIES	2023 CITY DAY ON THE HILL GOODBOE-BISSCHOFF	\$ 125.00
73535	MICHAEL LEDMAN	ADULT YOGA-FEB SESSION	\$ 324.00
73536	MARCO	COPIER CONTRACT BASE RATE CHARGE	\$ 822.32
73537	JILL MASON	ADDD'L GRANDPARENT & ME CLASS	\$ 28.00
73538	MENARDS-CAPITAL ONE TRADE CREDIT	CC PMNT	\$ 219.24
73539	THE HOME DEPOT CREDIT SERVICES	CC PMNT	\$ 139.50
73540	KENNETH A. TOLZMANN, SAMA	1ST QTR ASSESSMENT SERVICES PMNT	\$ 9,478.75
73541	WATER CONSERVATION SERVICE INC	LEAK LOCATES 01.23 & 01.29	\$ 879.13
TOTAL DISBURSEMENTS			\$ 775,676.93

****This list includes 2022 budget expenses****

WHEREAS,

the City Council of the City of Spring Lake Park has considered the foregoing itemized list of disbursements; and

WHEREAS,

the City Council has determined that all disbursements, as listed, with the following exceptions:

are proper.

NOW, THEREFORE BE IT RESOLVED:

that the City Council directs and approves the payment of the aforementioned disbursements this _____ day of _____, 20____.

Signed: _____

Mayor

Councilmembers:

ATTEST:

Daniel Buchholtz, Admin/Clerk-Treasurer



Stantec Consulting Services Inc.
733 Marquette Avenue, Suite 1000
Minneapolis, MN 55402
Tel: (612) 712-2000

March 2, 2023

Mr. Daniel Buchholtz, Administrator
City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Re: 2021 Sanitary Sewer Lining Project
Project No. 193805204
Contractor's Request for Payment No. 2

Dear Dan:

Attached for city approval is Contractor's Request for Payment No. 2 for the 2021 Sanitary Sewer Lining project. The prime Contractor on this project is Visu-Sewer.

This request includes payment for sewer service wye cleaning and grouting. The contractor was several months behind schedule for this portion of the project do to supply and staffing issues. Staff previously authorized the delay contingent upon no increase in pricing.

We have reviewed the contractor's payment request and found it to be in order. We recommend approval. **If the City wishes to approve this request, then payment should be made to Visu-Sewer, Inc. in the amount of \$36,062.00.**

Please execute the payment request documents. Keep one copy for your records, forward a copy to Visu-Sewer, and return one copy to me.

Feel free to contact me if you have any questions.

Regards,
STANTEC

A handwritten signature in black ink that reads "Phil Gravel".

Phil Gravel
City Engineer

Enclosures

cc: Pete Baumann, Visu-Sewer
Terry Randall, Public Works Director



Owner: City of Spring Lake Park, 1301 81st Ave. NE, Spring Lake Park, MN55432	Date: March 2, 2023
For Period: 5/25/2022 to 3/2/2023	Request No: 2
Contractor: Visu-Sewer, Inc., W230 N4855 Betker Dr., Pewaukee, WI 53072	

CONTRACTOR'S REQUEST FOR PAYMENT
 2021 SEWER LINING PROJECT
 STANTEC PROJECT NO. 193805204

SUMMARY

1	Original Contract Amount		\$	200,137.60
2	Change Order - Addition	\$	0.00	
3	Change Order - Deduction	\$	0.00	
4	Revised Contract Amount		\$	200,137.60
5	Value Completed to Date		\$	196,714.50
6	Material on Hand		\$	0.00
7	Amount Earned		\$	196,714.50
8	Less Retainage 5%		\$	9,835.72
9	Subtotal		\$	186,878.78
10	Less Amount Paid Previously		\$	150,816.78
11	Liquidated damages -		\$	0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>2</u>		\$	<u>36,062.00</u>

Recommended for Approval by:
STANTEC

 3/2/2023

Approved by Contractor:
VISU-SEWER, INC.

Per 2-23-23 information from Shawn Nico.

Approved by Owner:
CITY OF SPRING LAKE PARK

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
BASE BID							
1	MOBILIZATION	LS	1	8000.00		1	\$8,000.00
2	TRAFFIC CONTROL	LS	1	250.00		1	\$250.00
3	SEWER REHABILITATION, 8 or 9-INCH CIPP	LF	6744	21.65		6730	\$145,704.50
4	HYDROPHILIC END SEAL	EA	44	100.00		48	\$4,800.00
5	CLEAN AND INSPECT SERVICE LATERAL CONNECTION	EA	20	100.00	24	24	\$2,400.00
6	GROUT SERVICE LATERAL CONNECTION	EA	141	280.00	127	127	\$35,560.00
	TOTAL BASE BID						<u>\$196,714.50</u>
	TOTAL BASE BID						\$196,714.50
	WORK COMPLETED TO DATE:						<u>\$196,714.50</u>

PROJECT PAYMENT STATUS

OWNER CITY OF SPRING LAKE PARK
STANTEC PROJECT NO. 193805204
CONTRACTOR VISU-SEWER, INC.

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	09/30/2021	05/24/2022	150,816.78	7,937.72	158,754.50
2	05/25/2022	03/02/2023	36,062.00	9,835.72	196,714.50

Material on Hand

Total Payment to Date		\$36,062.00	Original Contract	\$200,137.60
Retainage Pay No. 2		9,835.72	Change Orders	
Total Amount Earned		\$45,897.72	Revised Contract	\$200,137.60

LG230 Application to Conduct Off-Site Gambling

No Fee

ORGANIZATION INFORMATION

Organization Name: Spring Lake Park Lions Club License Number: 00584

Address: 8433 Center Drive City: Spring Lake Park, MN Zip: 55432

Chief Executive Officer (CEO) Name: Stefanie Nelson Daytime Phone: 612-298-1523

Gambling Manager Name: Amanda Jackson Daytime Phone: 763-286-5039

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 06 / 10 / 23 to 06 / 11 / 23

Check the type of games that will be conducted:

Raffle

Pull-Tabs

Bingo

Tipboards

Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: Lakeside Lions Park

Street address and City (or township): 7840 Pleasant View Drive Zip: 55432 County: Anoka

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

Yes If yes, a lease is not required.

No If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$0 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: _____ Date: _____

Print Lessor's Name: _____

CONTINUE TO PAGE 2

LG230 Application to Conduct Off-Site Gambling

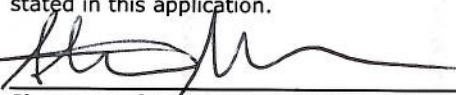
Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<p>Local unit of government must sign.</p>	<p>TOWNSHIP NAME: _____</p> <p>Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date Signed: _____</p>

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.


3/10/2023

Signature of CEO (must be CEO's signature; designee may not sign) _____
 Date _____

<p>Mail or fax to:</p> <p>Minnesota Gambling Control Board Suite 300 South 1711 West County Road B Roseville, MN 55113 Fax: 651-639-4032</p>	<p>No attachments required.</p> <p>Questions? Contact a Licensing Specialist at 651-539-1900.</p>
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This publication will be made available in alternative format (i.e. large print, braille) upon request.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.</p> <p>Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.</p>	<p>If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.</p> <p>Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

March 20, 2023

2022-2023 Contractor License

Mechanical License

Superior Heating and Air

2023-2024 Contractor's Licenses

General Contractor

Dering Pierson Group, LLC.

Midwest Fence

SMC Construction, Inc.

Engelsma Construction, Inc.

Midwest Maintenance & Mechanical

Excavating Contractor

Jacon, LLC.

Mechanical Contractor

Aquarius Water Conditioning, Inc.

Centraire Heating & A/C

Home Energy Center

Master Mobile Home Service, Inc.

Metropolitan Mechanical Contractors, Inc.

Professional Mechanical

St. Cloud Refrigeration dba SCR, Inc.

B & D Plumbing, Heating & A/C

Corporate Mechanical

Larson Plumbing, Inc.

Metro Heating & Cooling

Minneapolis St. Paul Plumbing and Heating

Sabre Plumbing, Heating and A/C

Plumbing Contractor

Aquarius Water Conditioning, Inc.

Bartylla Plumbing

B & D Plumbing, Heating & A/C

Centraire Heating & AC

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Contractor's Licenses

March 20, 2023

Plumbing Contractor's Continued

Corporate Mechanical	Homeworks Services, LLC.
Larson Plumbing, Inc.	Mad City Windows and Baths
McQuillan Home Services	Metro Heating & Cooling
Metropolitan Mechanical Contractors, Inc.	Minneapolis St. Paul Plumbing and Heating
Minnesota Rusco, LLC.	Professional Mechanical
Rick's Plumbing, Inc.	Sabre Plumbing, Heating and A/C
Steinkraus Plumbing, Inc.	Thein Well Co., Inc.

Roofing Contractor

AWR, Inc. dba Allweather Roof	All Elements, Inc.
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Sewer and Water Contractor

Jacon, LLC.	Rick's Plumbing, Inc.
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Sign Contractor

Indigo Signworks, Inc. dba Indigo Signs	SignArt Co., Inc.
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Tree Contractor

Arbor Tree Service	Central MN Tree Service
Vineland Tree Care	

City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park, MN 55432

Sign Permit

March 20, 2023

Hi-Stakes Bar & Café & Snoopy's Café
8299 University Avenue NE



CITY OF SPRING LAKE PARK
1301 81st Avenue N E
Spring Lake Park, MN 55432
763-784-6491

Sign Permit Application

DATE: 3-13-23
NAME OF APPLICANT: Daniel Freih
ADDRESS OF APPLICANT: 8299 University Ave NE Spring Lake Park
TELEPHONE NUMBER OF APPLICANT: 612-290-5163

NAME OF BUSINESS AND LOCATION of building structure, or lot to which or upon which the sign is to be attached or erected Hi-Stakes Bar-Cafe + SNOOPY'S Cafe

New Construction: Remodel: X Word Change Only:

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right-of-way and property lines. Said drawing to be prepared to scale.

Attach two (2) blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department. Mounts of Spring Lake Park

Name of person, firm or corporation erecting the structure: Daniel Freih
Address: 8299 University Ave NE, 55432

Is an Electrical Permit required? NO

- I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park Mn:
1) To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a Permit has been - issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the Permit.
2) To authorize and direct the City of Spring Lake Park to remove said sign and sign structure, at the expense of the applicant, where maintenance is not furnished, but only after a hearing and after notice of sixty (60) days, specifying the maintenance required by the City.
3) To provide any other additional information which may be required by the Building Inspection Department.

Signature of Daniel Freih
SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY:*****
FEE: \$750.00 RECEIPT NUMBER:
DATE OF APPROVAL: DATE OF ISSUE:
REASON FOR DENIAL:

ADDITIONAL REQUIREMENTS FOR SIGN PERMIT:

SQUARE FOOTAGE OF FRONT OF BUILDING: 10,000

SQUARE FOOTAGE OF ALL EXISTING SIGNS: 806.57

SQUARE FOOTAGE OF PROPOSED SIGN OR SIGNS: 67 X 10 = 607 peanuts characters

INCLUDE A DRAWING SHOWING LOCATION AND MESSAGE ON SIGN.

IF YOU ARE NOT THE OWNER OF THE PROPERTY, INCLUDE A SIGNED LETTER FROM THE OWNER GIVING PERMISSION TO ERECT THE SIGN.

NOTE: ALL APPLICATIONS ARE DUE BY NOON ON THE TUESDAY PRECEEDING THE COUNCIL MEETING.

DRAWING:

Proposed
67 on building 10 characters
 $\$75 \times 10 = \750.00

3,000 - 30%
806.5 - Existing
607 - proposed

2133.57 Remaining

Existing
157 - Awnings (57575757)
7.57 Awning
 $96 \times 4 = 384$
 $100 \times 4 = 400$

10 total



2'x3'



2' x 3'



2' x 3'



24 3'



2' x 3'



2' x 3'



2' x 3'



2' x 3'



2'x3'



2' x 3'

**City of Spring Lake Park
1301 81st Avenue NE
Spring Lake Park MN 55432**

**Business License – Liquor License
March 20, 2023**

2 AM License

Velazquez 11, LLC. Dba Don Goyo Bar & Grill

8492 Central Avenue NE

Liquor and Sunday License approved 12/19/2022

CITY OF SPRING LAKE PARK

RESOLUTION NO. 23-13

RESOLUTION FOR AGENCY AGREEMENT

BE IT RESOLVED that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the City of Spring Lake Park to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED that the Mayor and Administrator, Clerk/Treasurer are hereby authorized and directed for and on behalf of the City of Spring Lake Park to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in “State of Minnesota Agency Agreement for Federal Participation in Construction,” a copy of which said agreement was before the City Council and which is made a part hereof by reference.

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 20th day of March, 2023.

CITY OF SPRING LAKE PARK, MINNESOTA

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, MMC, Administrator



STATE OF MINNESOTA

AGENCY AGREEMENT

for

FEDERAL PARTICIPATION IN CONSTRUCTION

This Agreement is entered into by and between City of Spring Lake Park ("Local Government") and the State of Minnesota acting through its Commissioner of Transportation ("MnDOT").

RECITALS

1. Pursuant to Minnesota Statutes Section 161.36, the Local Government desires MnDOT to act as the Local Government's agent in accepting federal funds on the Local Government's behalf for the construction, improvement, or enhancement of transportation financed either in whole or in part by Federal Highway Administration ("FHWA") federal funds, hereinafter referred to as the "Project(s)"; and
2. This Agreement is intended to cover all federal aid projects initiated by the Local Government and therefore has no specific State Project number associated with it, and
 - 2.1. The Assistance Listing Number (ALN) is 20.205, 20.224, 20.933 or another Department of Transportation ALN as listed on SAM.gov and
 - 2.2. This project is for construction, not research and development.
 - 2.3. MnDOT requires that the terms and conditions of this agency be set forth in an agreement.

AGREEMENT TERMS

1. Term of Agreement; Prior Agreement

- 1.1. **Effective Date.** This Agreement will be effective on the date that MnDOT obtains all required signatures under Minn. Stat. §16C.05, Subd. 2. This Agreement will remain effective until it is superseded or terminated pursuant to section 14.

2. Local Government's Duties

- 2.1. **Designation.** The Local Government designates MnDOT to act as its agent in accepting federal funds on its behalf made available for the Project(s). Details on the required processes and procedures are available on the State Aid Website.
- 2.2. **Staffing.**
 - 2.2.1. The Local Government will furnish and assign a publicly employed and licensed engineer, ("Project Engineer"), to be in responsible charge of the Project(s) and to supervise and direct the work to be performed under any construction contract let for the Project(s). In the alternative, where the Local Government elects to use a private consultant for construction engineering services, the Local Government will provide a qualified, full-time public employee of the Local Government to be in responsible charge of the Project(s). The services of the Local Government to be performed hereunder may not be assigned, sublet, or transferred unless the Local Government is notified in writing by MnDOT that such action is permitted under 23 CFR 1.33 and 23 CFR 635.105 and state law. This written consent will in no way relieve the Local Government from its primary responsibility for performance of the work.

- 2.2.2. During the progress of the work on the Project(s), the Local Government authorizes its Project Engineer to request in writing specific engineering and/or technical services from MnDOT, pursuant to Minnesota Statutes Section 161.39. Such services may be covered by other technical service agreements. If MnDOT furnishes the services requested, and if MnDOT requests reimbursement, then the Local Government will promptly pay MnDOT to reimburse the state trunk highway fund for the full cost and expense of furnishing such services. The costs and expenses will include the current MnDOT labor additives and overhead rates, subject to adjustment based on actual direct costs that have been verified by audit. Provision of such services will not be deemed to make MnDOT a principal or co-principal with respect to the Project(s).
- 2.3. **Pre-letting.** The Local Government will prepare construction contracts in accordance with Minnesota law and applicable Federal laws and regulations.
- 2.3.1. The Local Government will solicit bids after obtaining written notification from MnDOT that the FHWA has authorized the Project(s). Any Project(s) advertised prior to authorization **without permission** will not be eligible for federal reimbursement.
- 2.3.2. The Local Government will prepare the Proposal for Highway Construction for the construction contract, which will include all federal-aid provisions supplied by MnDOT.
- 2.3.3. The Local Government will prepare and publish the bid solicitation for the Project(s) as required by state and federal laws. The Local Government will include in the solicitation the required language for federal-aid construction contracts as supplied by MnDOT. The solicitation will state where the proposals, plans, and specifications are available for the inspection of prospective bidders and where the Local Government will receive the sealed bids.
- 2.3.4. The Local Government may not include other work in the construction contract for the authorized Project(s) without obtaining prior notification from MnDOT that such work is allowed by FHWA. Failure to obtain such notification may result in the loss of some or all of the federal funds for the Project(s). All work included in a federal contract is subject to the same federal requirements as the federal project.
- 2.3.5. The Local Government will prepare and sell the plan and proposal packages and prepare and distribute any addenda, if needed.
- 2.3.6. The Local Government will receive and open bids.
- 2.3.7. After the bids are opened, the Local Government will consider the bids and will award the bid to the lowest responsible bidder or reject all bids. If the construction contract contains a goal for Disadvantaged Business Enterprises (DBEs), the Local Government will not award the bid until it has received certification of the Disadvantaged Business Enterprise participation from the MnDOT Office of Civil Rights.
- 2.3.8. The Local Government must disclose in writing any potential conflict of interest to the Federal awarding agency or MnDOT in accordance with applicable FHWA policy.
- 2.4. **Contract Administration.**
- 2.4.1. The Local Government will prepare and execute a construction contract with the lowest responsible bidder, hereinafter referred to as the "Contractor," in accordance with the special provisions and the latest edition of MnDOT's Standard Specifications for Construction when the contract is awarded and all amendments thereto. All contracts between the Local Government and third parties or subcontractors must contain all applicable provisions of this Agreement, including the applicable federal contract clauses, which are identified in Appendix II of 2 CFR 200, Uniform Administrative

Requirements, Cost Principles and Audit Requirements for Federal Awards, and as identified in Section 18 of this Agreement.

- 2.4.2. The Project(s) will be constructed in accordance with the plans, special provisions, and standard specifications of each Project. The standard specifications will be the latest edition of MnDOT Standard Specifications for Highway Construction and all amendments thereto. The plans, special provisions, and standard specifications will be on file at the Local Government Engineer's Office. The plans, special provisions, and specifications are incorporated into this Agreement by reference as though fully set forth herein.
- 2.4.3. The Local Government will furnish the personnel, services, supplies, and equipment necessary to properly supervise, inspect, and document the work for the Project(s). The services of the Local Government to be performed hereunder may not be assigned, sublet, or transferred unless the Local Government is notified in writing by MnDOT that such action is permitted under 23 CFR 1.33 and 23 CFR 635.105 and state law. This written consent will in no way relieve the Local Government from its primary responsibility for performance of the work.
- 2.4.4. The Local Government will document quantities in accordance with the guidelines set forth in the Construction Section of the Electronic State Aid Manual that are in effect at the time the work was performed.
- 2.4.5. The Local Government will test materials in accordance with the Schedule of Materials Control in effect at the time each Project was let. The Local Government will notify MnDOT when work is in progress on the Project(s) that requires observation by the Independent Assurance Inspector, as required by the Independent Assurance Schedule.
- 2.4.6. The Local Government may make changes in the plans or the character of the work, as may be necessary to complete the Project(s), and may enter into Change Order(s) with the Contractor. The Local Government will not be reimbursed for any costs of any work performed under a change order unless MnDOT has notified the Local Government that the subject work is eligible for federal funds and sufficient federal funds are available.
- 2.4.7. The Local Government will request approval from MnDOT for all costs in excess of the amount of federal funds previously approved for the Project(s) prior to incurring such costs. Failure to obtain such approval may result in such costs being disallowed for reimbursement.
- 2.4.8. The Local Government will prepare reports, keep records, and perform work so as to meet federal requirements and to enable MnDOT to collect the federal aid sought by the Local Government. Required reports are listed in the MnDOT State Aid Manual, Delegated Contract Process Checklist, available from MnDOT's authorized representative. The Local Government will retain all records and reports and allow MnDOT or the FHWA access to such records and reports for six years.
- 2.4.9. Upon completion of the Project(s), the Project Engineer will determine whether the work will be accepted.

2.5. Limitations.

- 2.5.1. The Local Government will comply with all applicable Federal, State, and local laws, ordinances, and regulations.
- 2.5.2. **Nondiscrimination.** It is the policy of the Federal Highway Administration and the State of Minnesota that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance (42 U.S.C. 2000d). Through expansion of the mandate for nondiscrimination in Title VI and through parallel legislation, the proscribed bases of discrimination

include race, color, sex, national origin, age, and disability. In addition, the Title VI program has been extended to cover all programs, activities and services of an entity receiving Federal financial assistance, whether such programs and activities are Federally assisted or not. Even in the absence of prior discriminatory practice or usage, a recipient in administering a program or activity to which this part applies is expected to take affirmative action to assure that no person is excluded from participation in, or is denied the benefits of, the program or activity on the grounds of race, color, national origin, sex, age, or disability. It is the responsibility of the Local Government to carry out the above requirements.

2.5.3. **Utilities.** The Local Government will treat all public, private or cooperatively owned utility facilities which directly or indirectly serve the public and which occupy highway rights of way in conformance with 23 CFR 645 "Utilities", which is incorporated herein by reference.

2.6. **Maintenance.** The Local Government assumes full responsibility for the operation and maintenance of any facility constructed or improved under this Agreement.

3. MnDOT's Duties

3.1. **Acceptance.** MnDOT accepts designation as Agent of the Local Government for the receipt and disbursement of federal funds and will act in accordance herewith.

3.2. Project Activities.

3.2.1. MnDOT will make the necessary requests to the FHWA for authorization to use federal funds for the Project(s) and for reimbursement of eligible costs pursuant to the terms of this Agreement.

3.2.2. MnDOT will provide to the Local Government copies of the required Federal-aid clauses to be included in the bid solicitation and will provide the required Federal-aid provisions to be included in the Proposal for Highway Construction.

3.2.3. MnDOT will review and certify the DBE participation and notify the Local Government when certification is complete. If certification of DBE participation (or good faith efforts to achieve such participation) cannot be obtained, then Local Government must decide whether to proceed with awarding the contract. Failure to obtain such certification will result in the Project becoming ineligible for federal assistance, and the Local Government must make up any shortfall.

3.2.4. MnDOT will provide the required labor postings.

3.3. **Authority.** MnDOT may withhold federal funds, where MnDOT or the FHWA determines that the Project(s) was not completed in compliance with federal requirements.

3.4. **Inspection.** MnDOT, the FHWA, or duly authorized representatives of the state and federal government will have the right to audit, evaluate and monitor the work performed under this Agreement. The Local Government will make all books, records, and documents pertaining to the work hereunder available for a minimum of six years following the closing of the construction contract.

4. Time

4.1. The Local Government must comply with all time requirements described in this Agreement. In the performance of this Agreement, time is of the essence.

4.2. The period of performance is defined as beginning on the date of federal authorization and ending on the date defined in the federal financial system or federal agreement ("end date"). **No work completed** after the **end date** will be eligible for federal funding. Local Government must submit all contract close out paperwork to MnDOT at least twenty-four months prior to the **end date**.

5. Payment

- 5.1. **Cost.** The entire cost of the Project(s) is to be paid from federal funds made available by the FHWA and by other funds provided by the Local Government. The Local Government will pay any part of the cost or expense of the Project(s) that is not paid by federal funds. MnDOT will receive the federal funds to be paid by the FHWA for the Project(s), pursuant to Minnesota Statutes § 161.36, Subdivision 2. MnDOT will reimburse the Local Government, from said federal funds made available to each Project, for each partial payment request, subject to the availability and limits of those funds.
- 5.2. **Indirect Cost Rate Proposal/Cost Allocation Plan.** If the Local Government seeks reimbursement for indirect costs and has submitted to MnDOT an indirect cost rate proposal or a cost allocation plan, the rate proposed will be used on a provisional basis. At any time during the period of performance or the final audit of a Project, MnDOT may audit and adjust the indirect cost rate according to the cost principles in 2 CFR Part 200. MnDOT may adjust associated reimbursements accordingly.
- 5.3. **Reimbursement.** The Local Government will prepare partial estimates in accordance with the terms of the construction contract for the Project(s). The Project Engineer will certify each partial estimate. Following certification of the partial estimate, the Local Government will make partial payments to the Contractor in accordance with the terms of the construction contract for the Project(s).
 - 5.3.1. Following certification of the partial estimate, the Local Government may request reimbursement for costs eligible for federal funds. The Local Government's request will be made to MnDOT and will include a copy of the certified partial estimate.
 - 5.3.2. Upon completion of the Project(s), the Local Government will prepare a final estimate in accordance with the terms of the construction contract for the Project(s). The Project Engineer will certify the final estimate. Following certification of the final estimate, the Local Government will make the final payment to the Contractor in accordance with the terms of the construction contract for the Project(s).
 - 5.3.3. Following certification of the final estimate, the Local Government may request reimbursement for costs eligible for federal funds. The Local Government's request will be made to MnDOT and will include a copy of the certified final estimate along with the required records.
 - 5.3.4. Upon completion of the Project(s), MnDOT will perform a final inspection and verify the federal and state eligibility of all payment requests. If the Project is found to have been completed in accordance with the plans and specifications, MnDOT will promptly release any remaining federal funds due the Local Government for the Project(s). If MnDOT finds that the Local Government has been overpaid, the Local Government must promptly return any excess funds.
 - 5.3.5. In the event MnDOT does not obtain funding from the Minnesota Legislature or other funding source, or funding cannot be continued at a sufficient level to allow for the processing of the federal aid reimbursement requests, the Local Government may continue the work with local funds only, until such time as MnDOT is able to process the federal aid reimbursement requests.
- 5.4. **Matching Funds.** Any cost sharing or matching funds required of the Local Government in this Agreement must comply with 2 CFR 200.306.
- 5.5. **Federal Funds.** Payments under this Agreement will be made from federal funds. The Local Government is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for failure to comply with any federal requirements including, but not limited to, 2 CFR Part 200. If, for any reason, the federal government fails to pay part of the cost or expense incurred by the Local Government, or in the event the total amount of federal funds is not available, the Local Government will be responsible for any and all costs or expenses incurred under this Agreement. The Local Government further agrees to pay any and all lawful claims arising out of or incidental to the performance of the work covered by this Agreement in the event the federal government does not pay the same.

- 5.6. **Closeout.** The Local Government must liquidate all obligations incurred under this Agreement for each Project and submit all financial, performance, and other reports as required by the terms of this Agreement and the Federal award at least twenty-four months prior to the **end date** of the period of performance for each Project. MnDOT will determine, at its sole discretion, whether a closeout audit is required prior to final payment approval. If a closeout audit is required, final payment will be held until the audit has been completed. Monitoring of any capital assets acquired with funds will continue following project closeout.
6. **Conditions of Payment.** All services provided by Local Government under this Agreement must be performed to MnDOT's satisfaction, as determined at the sole discretion of MnDOT's Authorized Representative, and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Local Government will not receive payment for work found by MnDOT to be unsatisfactory or performed in violation of federal, state, or local law.
7. **Authorized Representatives**
- 7.1. MnDOT's Authorized Representative is:
- Name: Kristine Elwood, or her successor.
- Title: State Aid Engineer
- Phone: 651-366-4831
- Email: Kristine.elwood@state.mn.us
- MnDOT's Authorized Representative has the responsibility to monitor Local Government's performance and the authority to accept the services provided under this Agreement. If the services are satisfactory, MnDOT's Authorized Representative will certify acceptance on each invoice submitted for payment.
- 7.2. The Local Government's Authorized Representative is:
- Name: Daniel Buchholtz or their successor.
- Title: Spring Lake Park City Administrator
- Phone: 763-784-6491
- Email: dbuchholtz@slpmn.org
- If the Local Government's Authorized Representative changes at any time during this Agreement, the Local Government will immediately notify MnDOT.
8. **Assignment Amendments, Waiver, and Agreement Complete**
- 8.1. **Assignment.** The Local Government may neither assign nor transfer any rights or obligations under this Agreement without the prior written consent of MnDOT and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 8.2. **Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
- 8.3. **Waiver.** If MnDOT fails to enforce any provision of this Agreement, that failure does not waive the provision or MnDOT's right to subsequently enforce it.
- 8.4. **Agreement Complete.** This Agreement contains all negotiations and agreements between MnDOT and the Local Government. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

- 8.5. **Severability.** If any provision of this Agreement, or the application thereof, is found to be invalid or unenforceable to any extent, the remainder of the Agreement, including all material provisions and the application of such provisions, will not be affected and will be enforceable to the greatest extent permitted by the law.
- 8.6. **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.
- 8.7. **Certification.** By signing this Agreement, the Local Government certifies that it is not suspended or debarred from receiving federal or state awards.

9. Liability and Claims

- 9.1. **Tort Liability.** Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results thereof. The Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, governs MnDOT liability.
- 9.2. **Claims.** The Local Government acknowledges that MnDOT is acting only as the Local Government's agent for acceptance and disbursement of federal funds, and not as a principal or co-principal with respect to the Project. The Local Government will pay any and all lawful claims arising out of or incidental to the Project including, without limitation, claims related to contractor selection (including the solicitation, evaluation, and acceptance or rejection of bids or proposals), acts or omissions in performing the Project work, and any *ultra vires* acts. To the extent permitted by law, the Local Government will indemnify, defend (to the extent permitted by the Minnesota Attorney General), and hold MnDOT harmless from any claims or costs arising out of or incidental to the Project(s), including reasonable attorney fees incurred by MnDOT. The Local Government's indemnification obligation extends to any actions related to the certification of DBE participation, even if such actions are recommended by MnDOT.

10. Audits

- 10.1. Under Minn. Stat. § 16C.05, Subd.5, the books, records, documents, and accounting procedures and practices of the Local Government, or any other party relevant to this Agreement or transaction, are subject to examination by MnDOT and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. The Local Government will take timely and appropriate action on all deficiencies identified by an audit.
- 10.2. All requests for reimbursement are subject to audit, at MnDOT's discretion. The cost principles outlined in 2 CFR 200.400-.476 will be used to determine whether costs are eligible for reimbursement under this Agreement.
- 10.3. If Local Government expends \$750,000 or more in Federal Funds during the Local Government's fiscal year, the Local Government must have a single audit or program specific audit conducted in accordance with 2 CFR Part 200.

11. **Government Data Practices.** The Local Government and MnDOT must comply with the Minnesota Government Data Practices Act, [Minn. Stat. Ch. 13](#), as it applies to all data provided by MnDOT under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Local Government under this Agreement. The civil remedies of [Minn. Stat. §13.08](#) apply to the release of the data referred to in this clause by either the Local Government or MnDOT.

12. **Workers Compensation.** The Local Government certifies that it is in compliance with [Minn. Stat. §176.181](#), Subd. 2, pertaining to workers' compensation insurance coverage. The Local Government's employees and agents will not be considered MnDOT employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission

on the part of these employees are in no way MnDOT's obligation or responsibility.

- 13. Governing Law, Jurisdiction, and Venue.** Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
- 14. Termination; Suspension**
- 14.1. Termination by MnDOT.** MnDOT may terminate this Agreement with or without cause, upon 30 days written notice to the Local Government. Upon termination, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 14.2. Termination for Cause.** MnDOT may immediately terminate this Agreement if MnDOT finds that there has been a failure to comply with the provisions of this Agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that the Local Government has been convicted of a criminal offense relating to a state agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. MnDOT may take action to protect the interests of MnDOT of Minnesota, including the refusal to disburse additional funds and/or requiring the return of all or part of the funds already disbursed.
- 14.3. Termination for Insufficient Funding.** MnDOT may immediately terminate this Agreement if:
- 14.3.1. It does not obtain funding from the Minnesota Legislature; or
- 14.3.2. If funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Local Government. MnDOT is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. MnDOT will not be assessed any penalty if the Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. MnDOT will provide the Local Government notice of the lack of funding within a reasonable time of MnDOT's receiving that notice.
- 14.4. Suspension.** MnDOT may immediately suspend this Agreement in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Local Government during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.
- 15. Data Disclosure.** Under [Minn. Stat. § 270C.65](#), Subd. 3, and other applicable law, the Local Government consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to MnDOT, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Local Government to file state tax returns and pay delinquent state tax liabilities, if any.
- 16. Fund Use Prohibited.** The Local Government will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Local Government from utilizing these funds to pay any party who might be disqualified or debarred after the Local Government's contract award on this Project.
- 17. Discrimination Prohibited by Minnesota Statutes §181.59.** The Local Government will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or

any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.

18. Federal Contract Clauses

- 18.1. **Appendix II 2 CFR Part 200.** The Local Government agrees to comply with the following federal requirements as identified in 2 CFR 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, and agrees to pass through these requirements to its subcontractors and third-party contractors, as applicable. In addition, the Local Government shall have the same meaning as “Contractor” in the federal requirements listed below.
- 18.1.1. Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.
 - 18.1.2. All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.
 - 18.1.3. Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”
 - 18.1.4. Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public

Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

- 18.1.5. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- 18.1.6. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.
- 18.1.7. Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended - Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- 18.1.8. Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
- 18.1.9. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

18.1.10. Local Government will comply with 2 CFR § 200.323.

18.1.11. Local Government will comply with 2 CFR § 200.216.

18.1.12. Local Government will comply with 2 CFR § 200.322.

18.2. **Drug-Free Workplace.** The Local Government will comply with the Drug-Free Workplace requirements under subpart B of 49 C.F.R. Part 32.

18.3. **Title VI/Non-discrimination Assurances.** The Local Government hereby agrees that, as a condition of receiving any Federal financial assistance under this Agreement, it will comply with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. § 2000d), related nondiscrimination statutes (i.e., 23 U.S.C. § 324, Section 504 of the Rehabilitation Act of 1973 as amended, and the Age Discrimination Act of 1975), and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, sex, disability, or age be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the Local Government receives Federal financial assistance.

The Local Government hereby agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. If federal funds are included in any contract, the Local Government will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. State may conduct a review of the Local Government's compliance with this provision. The Local Government must cooperate with State throughout the review process by supplying all requested information and documentation to State, making Local Government staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by State.

18.4. **Buy America.** The Local Government must comply with the Buy America domestic preferences contained in the Build America, Buy America Act (Sections 70901-52 of the Infrastructure Investment and Jobs Act, Public Law 117-58) and as implemented by US DOT operating agencies.

18.5. **Federal Funding Accountability and Transparency Act (FFATA)**

18.5.1. This Agreement requires the Local Government to provide supplies and/or services that are funded in whole or in part by federal funds that are subject to FFATA. The Local Government is responsible for ensuring that all applicable requirements, including but not limited to those set forth herein, of FFATA are met and that the Local Government provides information to the MnDOT as required.

- a. Reporting of Total Compensation of the Local Government's Executives.
- b. The Local Government shall report the names and total compensation of each of its five most highly compensated executives for the Local Government's preceding completed fiscal year, if in the Local Government's preceding fiscal year it received:
 - i. 80 percent or more of the Local Government's annual gross revenues from Federal procurement contracts and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - ii. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
 - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities

Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <https://www.sec.gov/answers/execomp.htm>).

Executive means officers, managing partners, or any other employees in management positions.

- c. Total compensation means the cash and noncash dollar value earned by the executive during the Local Government's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):
 - i. Salary and bonus.
 - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
 - iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
 - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
 - v. Above-market earnings on deferred compensation which is not tax qualified.
- 18.5.2. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.
- 18.5.3. The Local Government must report executive total compensation described above to the MnDOT by the end of the month during which this Agreement is awarded.
- 18.5.4. The Local Government will obtain a Unique Entity Identifier number and maintain this number for the term of this Agreement. This number shall be provided to MnDOT on the plan review checklist submitted with the plans for each Project.
- 18.5.5. The Local Government's failure to comply with the above requirements is a material breach of this Agreement for which the MnDOT may terminate this Agreement for cause. The MnDOT will not be obligated to pay any outstanding invoice received from the Local Government unless and until the Local Government is in full compliance with the above requirements.

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City of Spring Lake Park

Local Government certifies that the appropriate person(s) have executed the contract on behalf of the Local Government as required by applicable articles, bylaws, resolutions or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

By: _____

Title: _____

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____

Date: _____



Police Report

February 2023

Submitted for Council Meeting: March 20, 2023

The Spring Lake Park Police Department responded to ? calls for service for February 2023. This is compared to responding to five hundred and eighty-one calls for service in February 2022.

Investigator Bennek reports handling twenty-nine cases for February 2023. Twenty-seven felony cases, and two Misdemeanor case. Investigator Bennek also continues to monitor six ongoing forfeiture cases. Investigator Bennek reports staying busy with several meetings over this month including a three-day training in Duluth through LELS. For further details see Investigator Bennek's attached report.

School Resource Officer Imig reports handling five calls for service at our local schools, along with conducting twenty-nine student contacts, nineteen escorts, and four follow-up investigations into school-related issues. Officer Imig reported attending five staff meetings during the month of February 2023, see Officer Imig attached report.

The Administrative staff continues to keep our office and behind-the-scenes operations running at a high level. We are thankful to have them supporting us daily.

The month of February 2023 was a very busy month for me. Along with the day to day operations of the Police Department I represented the City of Spring Lake Park at the below meetings:

Department Head meeting
Meeting with SBM fire Emergency Manager
Anoka County Public Safety Levy meeting
Hennepin Technical College Public Safety Building meeting
Anoka County Chiefs meeting
Lexipol Policy meeting
Police Department all employee department meeting
Anoka County Commissioner Board meeting.

This will end my report for February 2023.

Chief Antoine



Investigator

Tony Bennek

Spring Lake Park Police Department

Monthly Report

February 2023

Total Case Load

Case Load by Level of Offense: 29

Felony	27
Gross Misdemeanor	0
Misdemeanor	2

Case Dispositions:

County Attorney	26
Juvenile County Attorney	0
City Attorney	3
Forward to Other Agency	0
SLP Liaison	0
Carried Over	0
Unfounded	0
Exceptionally Cleared	0
Closed/Inactive	0

Forfeitures:

Active Forfeitures	6
Forfeitures Closed	0

Spring Lake Park Police/ School Resource Officer Report

February 2023

	Reports (ICRs)	Student Contacts*	Escorts/Other	Follow Up Inv.
Spring Lake Park High School	4	29	19	4
Discovery Days (pre-school)				
Lighthouse School				
Park Terrace Elementary School				
District Office				
Able and Terrace Parks (School Related)				
School Related	1			
Miscellaneous Locations				
Totals:	5	29	19	4

Breakdown of Reports (ICRs)	
Theft reports (cellphones, iPods, bikes, etc...)	
Students charged with Assault or Disorderly Conduct	2
Students charged with other crimes	
Non-students Charged	
Warrant Arrests	
Miscellaneous reports	3

Parks and Recreation Department

February 2023 Report

Recreation Programs

- Youth recreational activities offered during the month included:
 - Art Academy – 4-week session
 - Dungeons & Dragons
 - Dance Classes
 - Grandparent and Me art class
 - Rev Sports Basketball 4-week session
 - Sweetheart Dance
- Adult recreational activities held during the month included:
 - North Metro Volleyball League – Women
 - North Metro Volleyball League – Co-rec
 - North Metro Bean Bag League
 - Pickleball Skills Class
 - Art painting classes
 - Yoga
 - Zumba
 - Mature Driver Courses-4-hour Refresher and 8- hour first time student
 - Snowshoeing
 - Jeff Sandino Cooking Class
 - Polar Trek Fitness Challenge
 - Day Trip to History Theater
 - Book, Bingo and Card Clubs
 - Indoor Walking

Parks

- Able Park Building reconstruction project - Work continues on fire alarm system, bathroom tiles and fixtures, counter tops and window sills, security cameras, and WIFI.
- Rinks – maintaining rinks is winding down due to the warmer temperatures.
- Currently there is only one raised garden bed unspoken for this summer.

Tower Days - June 8-11, 2023

- Musical groups (Jonah and the Whales Saturday evening and Free and Easy Sunday evening), Lumberjacks and fireworks are contracted to return.
- Preparation continues for events and activities. Inflatables, water wars, kiddie train and bungee trampoline contracts were received. Finalized details on fun run, parade, and parade reception. Parade judges needed.

- New event on Friday evening Puzzlepalooza – jigsaw contest.
- Donations from SLP Lions were received and greatly appreciated for their continued support both financially and with volunteers.
- The Committee’s next meeting will be held on Tuesday, March 28 at 6:30pm in City Hall. If interested in joining the committee, please contact Kay at kokey@slpmn.org
- As events and activities are confirmed, they will be posted on www.slprec.org website.

Parks & Recreation Commission

- Committee meets the first Tuesday of every month at 6:30pm. If interested in joining, please visit our website for additional details on the duties and responsibilities of a Commissioner. <https://slprec.org/parksrec/page/volunteer-0>
- The Commission approved the installation of a Free Little Library at Lakeside Lions Park. The library was donated by the SLP Lions and will be maintained by members.

Department Activity

- Staff have been reconnecting with community senior living apartments and facilities to promote our programs to their residents.
- Staff is working on summer program development, seasonal hires and catalog development.
- Director Okey attended the following meetings and events during the month:
 - City Council session
 - Department Head meeting
 - City Hall renovation meetings
 - Construction meetings on Able Park Building
 - Park and Recreation Commission monthly meeting
 - Tower Days Planning Meeting

Upcoming Activities

- Youth Softball Registrations open. Early bird registration ends March 22
- Youth Spring Break Days: Edinborough Park, MN Children’s Museum, Zero Gravity
- Easter Egg Hunt April 1
- Registration open for the following extended tours:
 - Mystery Tour – May 5-7, 2023 and Branson Holiday – November 2023
 - Collette Tours – Sunny Portugal, Costa Rica, Holland, Hawaii



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: March 15, 2023

Subject: Submittal of Joint List for Coon Creek Watershed District Manager Opening

The Coon Creek Watershed District is governed by a Board of Managers comprised of 5 members appointed by the commissioners of Anoka County. The term of each appointment is three years, with managers eligible to be reappointed. To be eligible for appointment, a nominee must reside within the watershed district boundaries, be eligible to vote in the district, and not be a public officer of the county, state or federal government.

Pursuant to M.S. §103B.227, Anoka County has published a notice detailing a vacancy will occur on the Rice Creek Watershed District Board of Managers due to the expiration of the terms of Matthew Herbst and Jim Hafner, city of Blaine. Persons interested in being appointed to serve on the Board of Managers may submit their names for consideration to the Anoka County Board.

In appointing a manager to the Rice Creek Watershed District, M.S. §103D.311 is also applicable. This statute requires a county board, upon the expiration of a term, to appoint managers for a watershed district from a list of persons nominated jointly or severally by the towns and municipalities within the district if a list(s) is (are) submitted 60 days before the managers term expires or the county board may appoint any manager from towns and municipalities that fail to submit a list. In order for the county to accept nominations for the expiring term, they must be received by March 28, 2023.

The three nominees proposed for the joint list are:

Ken Wendling, Spring Lake Park
Matthew Herbst, Blaine
Jim Hafner, Blaine

Matthew Herbst and Jim Hafner are the incumbent Board members. Councilmember Ken Wendling informed me that he has submitted his application to Anoka County for the open Manager position

Staff is recommending the City Council approve a resolution authorizing submittal of the list.

If you have any questions, please don't hesitate to contact me at 763-784-6491.

CITY OF SPRING LAKE PARK

RESOLUTION NO. 23-12

RESOLUTION SUBMITTING A LIST OF ELIGIBLE NOMINEES TO ANOKA COUNTY FOR THE OPEN MANAGER POSITION ON COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS

WHEREAS, the city received notice of an opening on the Coon Creek Watershed District Board of Managers; and

WHEREAS, the county notified the city they can submit a list of Nominations to the Anoka County Board of Commissioners per Minnesota Statute 103D.311; and

WHEREAS, the cities of Blaine and Spring Lake Park wish to have representation on the Coon Creek Watershed District; and

WHEREAS, the nominees are from Blaine and Spring Lake Park; and

WHEREAS, listed below the cities of Blaine and Spring Lake Park nominate the following individuals to the Anoka County Board of Commissioners to consider:

- Ken Wendling, Spring Lake Park
- Matthew Herbst, Blaine
- Jim Hafner, Blaine

WHEREAS, the cities of Blaine and Spring Lake Park support the nominees from the Jointly Submitted List from only the cities of Blaine and Spring Lake Park.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Spring Lake Park, Minnesota does hereby submit a list of names for consideration by the Anoka County Board of Commissioners per Minnesota Statute 103D.311 at least 60 days before the expiration of the term of the board managers' term who expires.

The foregoing Resolution was moved for adoption by Councilmember .

Upon Vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereon the Mayor declared said Resolution duly passed and adopted the 20th day of March, 2023.

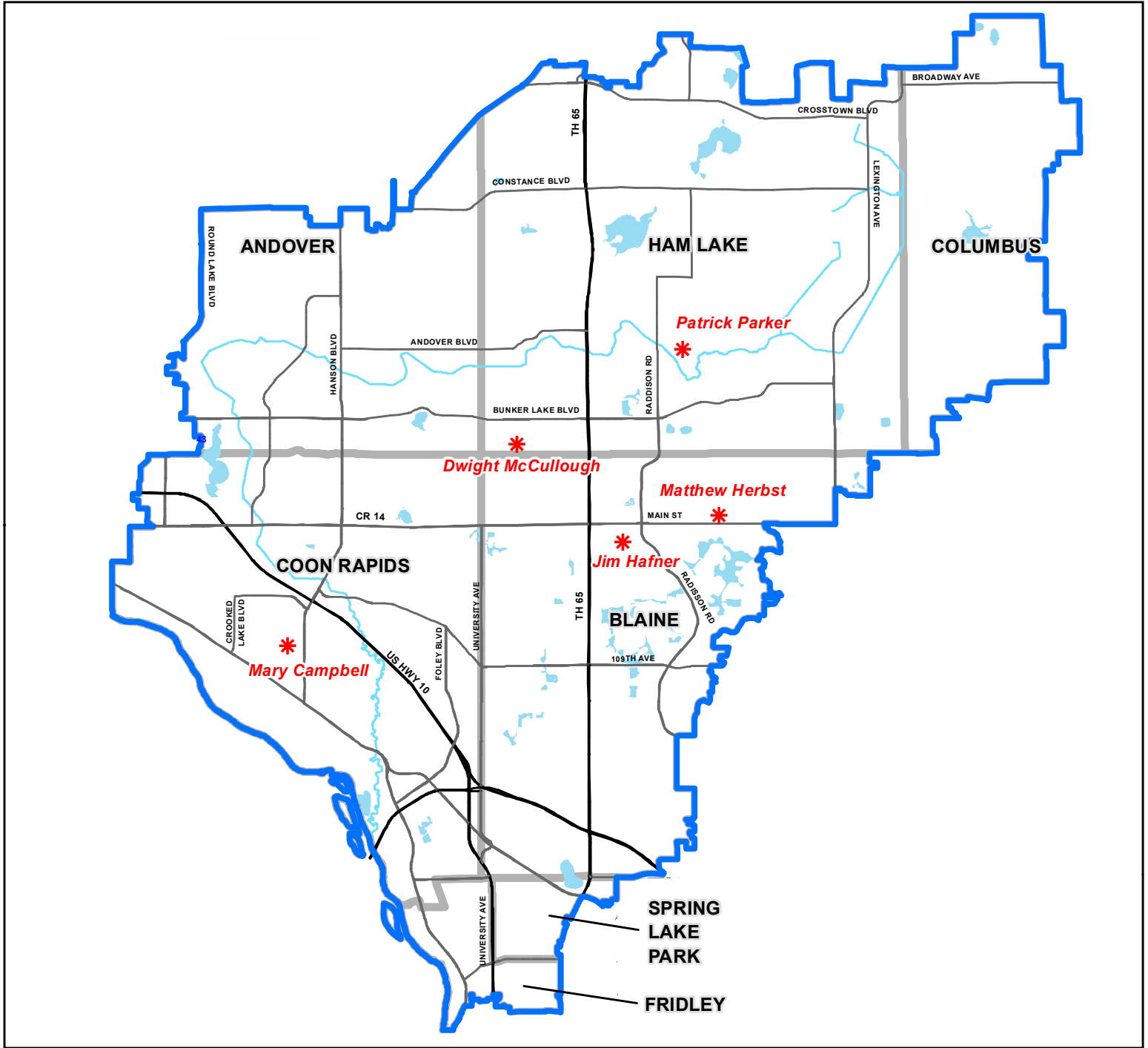
CITY OF SPRING LAKE PARK, MINNESOTA

Robert Nelson, Mayor


ATTEST:

Daniel R. Buchholtz, MMC, Administrator

Coon Creek Watershed District

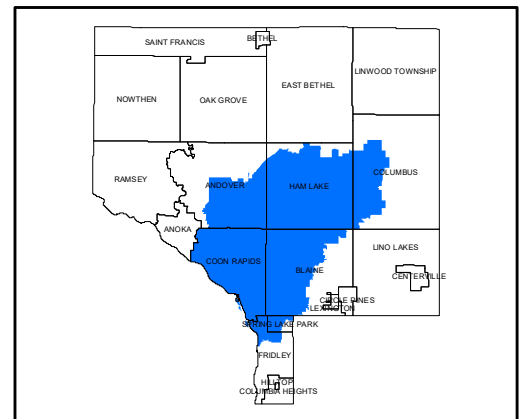
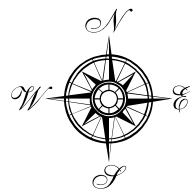


Legend

 Current Managers

 Watershed District Boundary

 Community Boundary





Memorandum

Date: March, 20, 2023

To: Mayor and City Council

Re: Police Department Server and Firewall Replacement

Mayor and City Council Members,

In December of 2022, I brought before the council a request for an auditing and logging tool called Netwrix. This program will bring the police department into compliance with FBI and MN BCA rules regarding CJIS-accessed information.

Since December, I have been working with Netwrix and CIT to install the tool onto our servers and computers in the police department.

Unfortunately, during this process, we have found that the current police department servers do not have adequate power or storage to run our existing systems and Netwrix simultaneously.

I contacted CIT (Computer Integration Technologies, Inc.) for two quotes: one to upgrade and replace our current servers. The first quote to upgrade our servers was \$6,022.00. The second quote to replace the servers was \$28,697.71.

Both quotes include equipment, labor, and licenses.

In speaking with CIT, if we upgraded the servers with more memory, the upgraded memory would not be reusable in a future server. The servers for the police department and the city are scheduled to be replaced in late 2024 from the Equipment Certificate under the Capital Projects Fund.

Along, with the server replacement CIT has also recommended that our Firewall be replaced. The current Firewall is 8 years old and with upcoming server, phone over internet and Axon fleet replacement a new Firewall is needed. Our current Firewall is much like the current servers in that it would be replaced in 2024 as well. I have attached the quote for a new Cisco ASA 5512 with FortiGate 40F firewall for \$5,765.00. This includes hardware, software and IT services.

I have spoken with Administrator Buchholtz, and we agree that the most cost-effective option now is to move forward with an early replacement of the police department servers. If we only upgrade the memory in our current servers, we will, in essence, be wasting the \$6,022.00. On memory that will be replaced in a year.

I request that the city council approve the early purchase of new police department servers and Firewall out of the Capitol Projects Fund Equipment Certificate for \$34,462.71. I have spoken with Administrator Buchholtz, and he has indicated that there is money in the certificate to replace the servers early.

Thank you, and if there are any questions, please do not hesitate to contact me.

Chief Josh Antoine

Replacing Firewall Project

City of Spring Lake Park



**WE MAKE TECHNOLOGY
WORK FOR BUSINESS.**

Presented by:

Colton Jesse, Sr. Account Executive • (651) 255-5732 • colton.jesse@cit-net.com

Tuesday, March 14, 2023



▶ Service Descriptions

Executive Summary

CIT will assist the City of Spring Lake Park Police Department with replacing the the Cisco Firewall. CIT will source, config, install and cutover to the new firewall for security and connectivity for the Police Department

Scope of Work

Replace Cisco ASA 5512 with FortiGate 40F firewall

- Register device and enable FortiCloud management
- Apply Licensing
- Install latest firmware
- Configure zones and interfaces
- Enable FIPs Mode through the CLI
- Configure the CJIS WAN - Connection to the State for secure access to CJIS Resources
- Configure Comcast WAN - Main internet connection for all traffic not destined for the CJIS networks
- Configure PD LAN - City SonicWALL currently is acting gateway, move this to the FortiGate
- Set up inbound/outbound NAT policies - Computers have a 1-to-1 NAT outbound to the CJIS network
- Set up inbound/outbound access policies
- Configure routing for the CJIS networks
- Set up site-to-site tunnels for LOGIS and JLEC
- Set up security profiles and apply to inbound/outbound policies - AntiVirus, Web Filtering, Application Control, Intrusion Prevention, File Filter, SSL Inspection
- Prevention, File Filter, SSL Inspection
- Perform cut over and verify functionality
- Conduct post project QA check

Hardware/Software

Description	Qty	Price	Ext. Price
FortiGate-40F Hardware plus 3 Year 24x7 FortiCare and FortiGuard Unified Threat Protection (UTP) - 5 Port - 10/100/1000Base-T - Gigabit Ethernet - 5 x RJ-45 - 3 Year Forticare and Fortiguard Unified (UTM) Protection - Wall Mountable - TAA Compliant	1	\$1,650.00	\$1,650.00

Subtotal: **\$1,650.00**

2023 Services (T&M)

This is NOT a fixed bid. Services will be billed on a time and materials basis. We will work closely with you and give you as much advance notice as possible if the project is likely to exceed this estimate.

Description	Qty.	Std. Rate	Discount	Price	Ext. Price
CIT Network Engineer	12	\$220.00	0.00 %	\$220.00	\$2,640.00
CIT Network Engineer (After Hours)	4	\$330.00	0.00 %	\$330.00	\$1,320.00
CIT Project Management	1	\$155.00	0.00 %	\$155.00	\$155.00

Subtotal: **\$4,115.00**

Replacing Firewall Project



Prepared by:
Computer Integration Technologies, Inc.

Colton Jesse
(651) 255-5732
Fax 651.450.0300
colton.jesse@cit-net.com

Prepared for:
City of Spring Lake Park

1301 81st Ave NE
Spring Lake Park, MN 55432
Daniel Buchholtz
(763) 792-7211
dbuchholtz@slpmn.org

Quote Information:

Quote #: 021992

Version: 1
Delivery Date: 03/14/2023
Expiration Date: 06/01/2023

Quote Summary

Description	Amount
Hardware/Software	\$1,650.00
2023 Services (T&M)	\$4,115.00
Total:	\$5,765.00

By signing this quote, it is assumed that CIT will proceed with placing orders for the recommended products and services. Quoted prices are based upon market pricing at the time of the quote. Due to fluctuating market conditions, pricing for third-party hardware, services, and related products are subject to change due to the market pricing in effect at the time of delivery. CIT will make commercially reasonable efforts to communicate with the customer for material price increases prior to delivery.

Beyond the standard configuration and deployment of the tool/service, additional configuration, tuning will be billed T&M.

Quotes are subject to customer credit terms and conditions. CIT requires 50% down payment upon acceptance on all orders over \$10,000 unless prior approval has been given. Additional down payment may be required if customer credit line is insufficient.

Each of the parties hereto has caused this Schedule to be duly executed by their authorized representatives on the date expressed below. The terms of this project proposal ("Schedule") by and between Computer Integration Technologies, Inc., ("CIT") and Customer are part of, and are hereby incorporated into, the Master Service Agreement executed by CIT and Customer.

Please do not pay from quote; taxes, shipping, handling and other fees may apply. Not all items are available for refund or exchange and must be approved by CIT prior to product return. Customers may need to work directly with manufacturers for item returns.

Computer Integration Technologies, Inc.


City of Spring Lake Park

Signature: Colton Jesse
Name: Colton Jesse
Title: Sr. Account Executive
Date: 03/14/2023

Signature: _____
Name: Daniel Buchholtz
Date: _____

Server Replacement

City of Spring Lake Park



**WE MAKE TECHNOLOGY
WORK FOR BUSINESS.**

Presented by:

Colton Jesse, Sr. Account Executive • (651) 255-5732 • colton.jesse@cit-net.com

Thursday, March 02, 2023



Service Descriptions

application

Hardware/Software

Description	Qty	Price	Ext. Price
HPE ProLiant DL380 G10 2U Rack Server - 1 x Intel Xeon Silver 4214R 2.40 GHz - 32 GB RAM - Serial ATA/600, 12Gb/s SAS Controller - 2 Processor Support - Up to 16 MB Graphic Card - Gigabit Ethernet - 8 x SFF Bay(s) - Hot Swappable Bays - 1 x 800 W - Intel	1	\$3,159.83	\$3,159.83
HPE Pointnext Tech Care Essential Service - Extended Warranty - 3 Year - Warranty - 24 x 7 x 4 Hour - On-site - Maintenance - Parts & Labor	1	\$2,377.02	\$2,377.02
ProLiant ML350 Generation9 (Gen9)	1	\$197.89	\$197.89
HP 800W Flex Slot Platinum Hot Plug Low Halogen Power Supply Kit - 230 V AC	1	\$151.00	\$151.00
HPE NS204i-p x2 Lanes NVMe PCIe3 x8 OS Boot Device - PCI Express 3.0 x8 - Plug-in Card - RAID Supported - 1 RAID Level - PC	1	\$1,178.13	\$1,178.13
HPE Ethernet 10Gb 2-port 535T Adapter - PCI Express 3.0 x8 - 2 Port(s) - 2 - Twisted Pair - 10GBase-T - Plug-in Card	1	\$649.41	\$649.41
HPE 1.92 TB Solid State Drive - 2.5" Internal - SATA (SATA/600) - Read Intensive - Server Device Supported - 0.8 DWPD - 520 MB/s Maximum Read Transfer Rate - 3 Year Warranty	5	\$777.80	\$3,889.00
HPE SmartMemory 32GB DDR4 SDRAM Memory Module - For Server - 32 GB (1 x 32GB) - DDR4-2933/PC4-23466 DDR4 SDRAM - 2933 MHz - CL21 - 1.20 V - Registered - 288-pin - DIMM	3	\$474.04	\$1,422.12
HPE Intel Xeon Silver (2nd Gen) 4214R Dodeca-core (12 Core) 2.40 GHz Processor Upgrade - 16.50 MB L3 Cache - 64-bit Processing - 3.50 GHz Overclocking Speed - 14 nm - Socket 3647 - 100 W - 24 Threads	1	\$933.31	\$933.31

Subtotal: \$13,957.71

Perpetual Licensing

Description	Qty	Price	Ext. Price
Windows Server 2022 Standard - 16 Core	2	\$1,069.00	\$2,138.00
Windows Server 2022 - 1 User Cal	15	\$46.00	\$690.00
SQL Server 2022 Standard Edition	1	\$987.00	\$987.00

Subtotal: \$3,815.00

Server Replacement



Prepared by:
Computer Integration Technologies, Inc.
Colton Jesse
(651) 255-5732
Fax 651.450.0300
colton.jesse@cit-net.com

Prepared for:
City of Spring Lake Park
1301 81st Ave NE
Spring Lake Park, MN 55432
Daniel Buchholtz
(763) 792-7211
dbuchholtz@slpmn.org

Quote Information:
Quote #: 021837
Version: 2
Delivery Date: 03/02/2023
Expiration Date: 03/30/2023

Quote Summary

Description	Amount
Hardware/Software	\$13,957.71
Perpetual Licensing	\$3,815.00
2023 Services (T&M)	\$10,895.00
Subtotal:	\$28,667.71
Shipping:	\$30.00
Total:	\$28,697.71

By signing this quote, it is assumed that CIT will proceed with placing orders for the recommended products and services. Quoted prices are based upon market pricing at the time of the quote. Due to fluctuating market conditions, pricing for third-party hardware, services, and related products are subject to change due to the market pricing in effect at the time of delivery. CIT will make commercially reasonable efforts to communicate with the customer for material price increases prior to delivery.

Quotes are subject to customer credit terms and conditions. CIT requires 50% down payment upon acceptance on all orders over \$10,000 unless prior approval has been given. Additional down payment may be required if customer credit line is insufficient.

Each of the parties hereto has caused this Schedule to be duly executed by their authorized representatives on the date expressed below. The terms of this project proposal ("Schedule") by and between Computer Integration Technologies, Inc., ("CIT") and Customer are part of, and are hereby incorporated into, the Master Service Agreement executed by CIT and Customer.

Please do not pay from quote; taxes, shipping, handling and other fees may apply. Not all items are available for refund or exchange and must be approved by CIT prior to product return. Customers may need to work directly with manufacturers for item returns.

Server and Application Upgrade

City of Spring Lake Park



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WORK FOR BUSINESS.**

Presented by:

Colton Jesse, Sr. Account Executive • (651) 255-5732 • colton.jesse@cit-net.com

Tuesday, February 14, 2023



Server and Application Upgrade



Prepared by:
Computer Integration Technologies, Inc.
 Colton Jesse
 (651) 255-5732
 Fax 651.450.0300
 colton.jesse@cit-net.com

Prepared for:
City of Spring Lake Park
 1301 81st Ave NE
 Spring Lake Park, MN 55432
 Daniel Buchholtz
 (763) 792-7211
 dbuchholtz@slpmn.org

Quote Information:
Quote #: 021611
 Version: 1
 Delivery Date: 02/13/2023
 Expiration Date: 05/10/2023

Quote Summary

Description	Amount
Hardware/Software	\$2,448.00
2023 Services (T&M)	\$3,574.00
Total:	\$6,022.00

By signing this quote, it is assumed that CIT will proceed with placing orders for the recommended products and services. Quoted prices are based upon market pricing at the time of the quote. Due to fluctuating market conditions, pricing for third-party hardware, services, and related products are subject to change due to the market pricing in effect at the time of delivery. CIT will make commercially reasonable efforts to communicate with the customer for material price increases prior to delivery.

Quotes are subject to customer credit terms and conditions. CIT requires 50% down payment upon acceptance on all orders over \$10,000 unless prior approval has been given. Additional down payment may be required if customer credit line is insufficient.

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Please do not pay from quote; taxes, shipping, handling and other fees may apply. Not all items are available for refund or exchange and must be approved by CIT prior to product return. Customers may need to work directly with manufacturers for item returns.

Computer Integration Technologies, Inc.

City of Spring Lake Park

Signature: Colton Jesse
 Name: Colton Jesse
 Title: Sr. Account Executive
 Date: 02/13/2023

Signature: _____
 Name: Daniel Buchholtz
 Date: _____



City of Spring Lake Park
Engineer's Project Status Report

To: Council Members and Staff
From: Phil Gravel

Re: **Status Report for 03.20.23 Meeting**
File No.: R-18GEN

Note: Updated information is shown in *italics*.

2023 MS4 Permit and SWPPP Update (193805251). Annual Report is due by June 30th. The Annual Public Meeting can be held in June. Pond, structural BMP, and outfall inspections due by July 31st. Program analysis and annual training is due in December. *MPCA is completing a review of the city's 2022 information.*

2021 Sewer Lining Project (193805204). This project included lining in the general area between Terrace and Monroe and south of 81st Avenue. Terry Randall is watching this project. Lining work has been completed. Contractor is Visu-Sewer. *Grout work has been completed. Contractor payment #2 can be processed at the March 20th meeting.*

2023 Sewer Lining Project (193805871). This project will include the remaining sanitary sewers in the city that need to be lined (approximately 35,710-feet). Plans and specs were ordered on 9-6-22. *Bids will be received on April 11th at 10:30 AM.*

2023 Seal Coat and Crack Repair Project (193806041). This project includes routine street maintenance on the streets in the area north of 81st Avenue and east of Able Street. Plans and specs were ordered on 12-19-22. *Bids will be received on April 11th at 10:00 AM.*

City Hall Building (193805580 & 193806049). The Design Phase for the city hall remodel project started in January 2023. The schedule calls for obtaining construction bids in late 2023. A kick-off meeting was held on January 26, 2023. Meetings with staff were held on February 7th and March 14th.

2022-2023 City of Mounds View Street Project (trail in Spring Lake Park along Co. Rd 10): SAP 183-020-009 (193805303). Spring Lake Park's portion of this project is a segment of bituminous trail along the south side of Co. Rd. 10 east of Spring Lake Road to the east city limits (without lighting). *Highway 10 trail construction will occur in 2023. Spring Lake Park needs to consider pavement markings on Spring Lake Rd., Hillview Rd., and Pleasant View Dr.*

2024 Sanburnol Drive and Elm Drive NE (19380_____). Sanburnol Drive was last reconstructed in 1998. The roadway surface is deteriorating and is in need of rehabilitation. Sanburnol Drive is a shared road between the cities of Spring Lake Park and Blaine. This project will be lead by Spring Lake Park but it will be a cooperative project between Blaine and Spring Lake Park. *Currently working with Blaine to arrange geotechnical borings.*

Hy-Vee Project. Hy-Vee submitted a 2-year update on their traffic plan in Feb. 2023 that says there are now traffic issues. *The City can consider release of the remaining financial surety for the project.*

Please contact Phil Carlson, Peter Allen, Bruce Paulson, or me if you have questions or require additional information.



Spring Lake Park Tower Days

Dear Parade Participant,

The 46th annual Tower Days Celebration preparation is underway. We would like you to consider participating in the parade, scheduled for Thursday, June 8, 2022 at 6:30 p.m. Rain or shine. The parade route is 1.7 miles from start to finish. It proceeds at a fast pace, lasting approximately 1.5 hours with a full street of spectators lining the entire parade route. The application deadline is May 15, 4:00pm.

You will receive an e-mail confirmation of your entrance into the parade within 10 days of receipt of your application. Information packets with parade line-up details will be sent approximately two weeks prior to the parade via e-mail.

In order to provide the residents of Spring Lake Park with a fun and safe parade, the following rules and regulations apply to all parade units:

- No items can be hurled at any spectator or participant in the parade from floats, vehicles or any other mode of transportation. Handing out items is recommended. Hanging over the sides of floats is not allowed.
- Specialized vehicles are requested not to warm up in the staging area prior to the parade. This would include the revving of engines that create fumes or smoke.
- All vehicles in the parade must have insurance.
- Alcoholic Beverages are prohibited on any float, vehicle or persons of any parade participant.
- Political Entrants are limited to 10 walkers and must stay with unit.

Parade headquarters will be located at Spring Lake Park High School – 8001 Able St, Spring Lake Park, corner of 81st Ave and Able St. Restrooms are located at the High School, door #29.

If you are interested in participating, please fill out the enclosed application, parade script and vehicle insurance information. Application must be fully completed prior to submittal.

If you have any questions, you may inquire by e-mail to recinfo@slpmn.org or by calling 763-792-7201

Sincerely,
Anne Scanlon
Parade Committee
Spring Lake Park Tower Days

Spring Lake Park Recreation Dept. ♦ 1301 81st Ave. NE ♦ Spring Lake Park, MN 55432
Phone No. 763-792-7201 Fax No. 763-792-7256

Spring Lake Park Tower Days



PARADE ENTRY FORM

Parade: Thursday, June 8, 2023 – 6:30 p.m.

Application deadline: May 15, 2023 4:00pm

TYPE OF UNIT

FLOATS towed by vehicle

- Royalty Float
 Specialty/Business Float
 Non-profit Float-Club, School, Scouts

VEHICLES

- Convertible, Truck, Fire Engine, Bus
 Classic Vehicle (1978 or older)
 Radio/TV Station
 Vehicle as float
 Other _____

WALKING PERFORMING UNITS

- Marching Band
 Color Guard
 Junior Unit (Baton, Gymnastics, etc.)
 Musical Unit (Corps, Dance Studio)
 Specialty Unit (Clowns, bikes)
 Other _____

WALKING NON-PERFORMING UNITS

- Political Candidate/Official
 Club (Scouts, Booster Clubs, etc.)
 Business
 Other _____

Do you have Music? Yes ___ No ___

Number of vehicles: Cars ___ Trucks ___
Trailers ___

Line up Space (# of feet) required: _____

Number of people walking _____

If you are a performing unit (Marching Band)
what is your required fee? _____

There is a very limited budget for band units. The parade committee will consider your request and contact you upon receipt of application.

Unit Information

Unit Name: _____

Contact Person: _____

Address: _____

City: _____ Zip: _____

Primary Phone Number: _____

Secondary Phone Number _____

E-mail address: _____

Special needs: _____

Parade Fees

Fee: \$55
Political Entrant: \$75

No fee for the following:
Current Elected Official,
Visiting Royalty, Non-
Profit Organizations

Payable to Tower Days.
All fees must accompany
application.

Parade Rules

- No Throwing or Tossing of Any objects including candy.
- No articles or persons hanging over the sides of floats.
- Political Entrants are limited to 10 walkers and must stay with unit.
- Animal units must provide their own clean up.
- Alcoholic beverages are prohibited.
- Parade held rain or shine.
- Must be at staging area no later than 6:00pm

Application continued on backside

Please complete this application form no later than May 15, 2023 4:00pm

Vehicle Insurance Information

Insurance information must be submitted by parade day.

Insurance Company _____ Policy No. _____

Agent's Name _____ Phone No. _____

Address _____ City _____ State _____ Zip _____

Driver's Full Name _____

License No. _____ State _____

Address _____ City _____ State _____ Zip _____

Home Phone (____) _____ Work Phone (____) _____

Vehicle Insured Make _____ Model _____ Year _____

Plate Number _____ Expiration Date _____ Color _____

Your Script Info for Cable Announcers

NAMES OF UNIT PARTICIPANTS

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

PLEASE PRINT or attach description of your unit and any special information (i.e. past awards, recognition, and interesting facts) you want to share with the audience. If you already have script info typed up, please enclose with your application. Please limit to 150 words or less.

CORRESPONDENCE

Daniel Buchholtz

From: Saint Paul Area Association of Realtors® (SPAAR)
<bwegscheid+spaar.com@ccsend.com>
Sent: Tuesday, March 14, 2023 4:02 PM
To: Daniel Buchholtz
Subject: Reminder: Local Housing Market Update from SPAAR, February 2023

This message was sent from outside of the organization. Please do not click links or open attachments unless you recognize the source of this email and know the content is safe.



HOUSING UPDATE

FROM THE SPAAR GOVERNMENT AFFAIRS TEAM

Good Afternoon,

The Saint Paul Area Association of Realtors® (SPAAR) is a professional organization of over 8,100 Realtors® in 12 Minnesota counties and 200+ cities and townships. SPAAR is proud to have the most up-to-date housing statistics and we appreciate the opportunity to disseminate that information to your community.

In its continued effort to curb inflation, the Federal Reserve raised its benchmark interest rate in February by a quarter-percentage point to 4.50% - 4.75%, its 8th rate hike since March of last year, when the interest rate was nearly zero. Mortgage interest rates have dipped slightly from their peak last fall, leading pending sales to increase 8.1% month-to-month as of last measure, but affordability constraints continue to limit homebuyer activity overall, with existing-home sales declining for the twelfth consecutive month, according to the National Association of Realtors® (NAR). New Listings in the Twin Cities region decreased 24.3 percent to 3,423. Pending Sales were down 23.6 percent to 2,932. Inventory levels rose 7.1 percent to 5,327 units.

Quick Facts

- 20.3%

+ 0.6%

+ 7.1%

One-Year Change in
Closed Sales

One-Year Change in
**Median Sales
Price**

One-Year Change in
Homes for Sale

Prices were fairly stable. The Median Sales Price increased 0.6 percent to \$342,000. Days on Market was up 40.9 percent to 62 days. Buyers felt empowered as Months Supply of Homes for Sale was up 44.4 percent to 1.3 months.

With buyer demand down from peak levels, home price growth has continued to slow nationwide, although prices remain up from a year ago. Sellers have been increasingly cutting prices and offering sales incentives in an attempt to attract buyers, who have continued to struggle with affordability challenges this winter. The slight decline in mortgage rates earlier this year convinced some buyers to come off the sidelines, but with rates ticking up again in recent weeks, buyers are once again pulling back, causing sales activity to remain down heading into spring.

Your Local Market Update can be found here:

<https://spaar.stats.showingtime.com/docs/lmu/x/SpringLakePark?src=map>

Best regards,

Becky Wegscheid

Government Affairs Director

Saint Paul Area Association of Realtors®

bwegscheid@spaar.com

Phone: 651-772-6350



BETTER AGENTS ♦ BETTER COMMUNITIES
SAINT PAUL AREA ASSOCIATION OF REALTORS®

Saint Paul Area Association of REALTORS® | 325 Roselawn Ave E, 651-776-6000, Saint Paul, MN 55117

Unsubscribe_dbuchholtz@slpmn.org

[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by bwegscheid@spaar.com powered by

Local Market Update – February 2023

A RESEARCH TOOL PROVIDED BY THE SAINT PAUL AREA ASSOCIATION OF REALTORS®



+ 75.0%

- 55.6%

0.0%

Change in
New Listings

Change in
Closed Sales

Change in
Median Sales Price

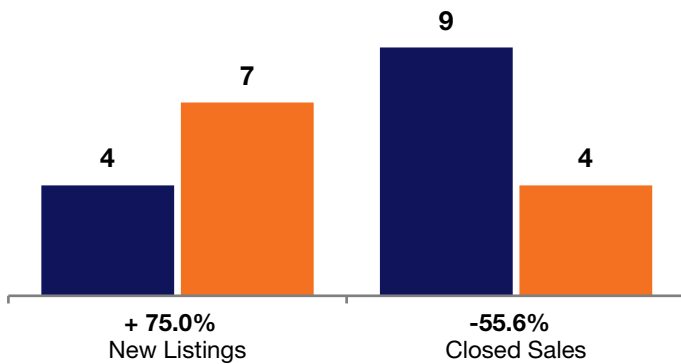
Spring Lake Park

	February			Year to Date		
	2022	2023	+ / -	2022	2023	+ / -
New Listings	4	7	+ 75.0%	9	10	+ 11.1%
Closed Sales	9	4	-55.6%	17	6	-64.7%
Median Sales Price*	\$272,000	\$272,000	0.0%	\$295,000	\$272,000	-7.8%
Average Sales Price*	\$305,000	\$277,000	-9.2%	\$301,142	\$278,333	-7.6%
Price Per Square Foot*	\$186	\$190	+ 2.1%	\$187	\$191	+ 1.9%
Percent of Original List Price Received*	100.5%	99.2%	-1.3%	101.4%	99.1%	-2.3%
Days on Market Until Sale	38	36	-5.3%	45	30	-33.3%
Inventory of Homes for Sale	3	6	+ 100.0%	--	--	--
Months Supply of Inventory	0.3	0.8	+ 166.7%	--	--	--

* Does not account for seller concessions. | Activity for one month can sometimes look extreme due to small sample size.

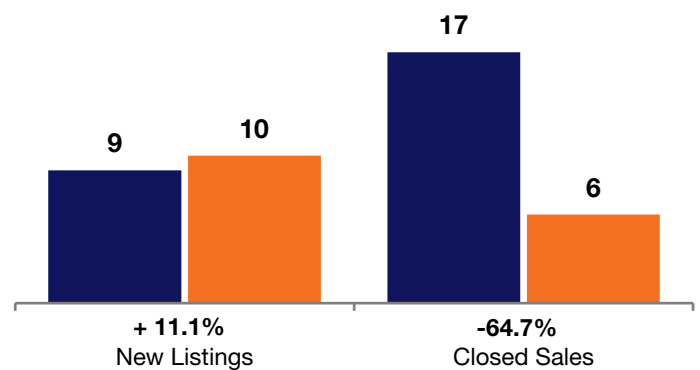
February

■ 2022 ■ 2023



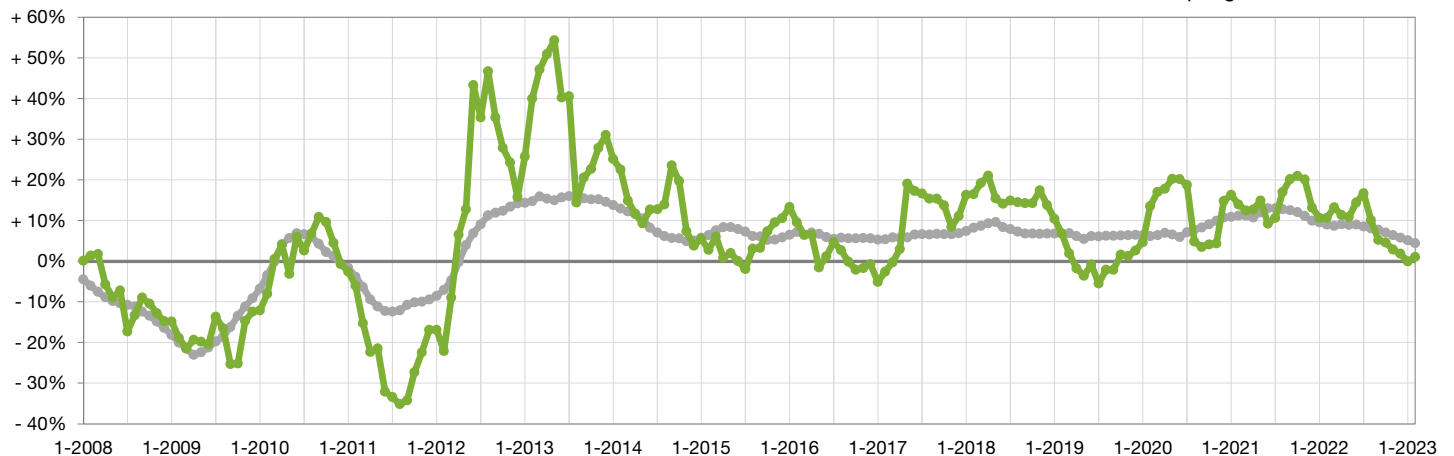
Year to Date

■ 2022 ■ 2023



Change in Median Sales Price from Prior Year (6-Month Average)**

16-County Twin Cities Region — 16-County Twin Cities Region
Spring Lake Park — Spring Lake Park



** Each dot represents the change in median sales price from the prior year using a 6-month weighted average. This means that each of the 6 months used in a dot are proportioned according to their share of sales during that period.

LOCAL GOVERNMENT OFFICIALS

MARCH 29, 2023

**Bunker Hills Activities Center
550 Bunker Lake Blvd NW
Andover, MN 55304**

Agenda

**6:00 p.m. Dinner
6:15 p.m. Meeting**

1. County Attorney & County Sheriff Introduction
2. ACRED Update – Gregory Frahm-Gilles
3. Siren Project

LOCAL GOVERNMENT OFFICIALS

Anoka County • Andover • Anoka • Bethel • Blaine • Centerville • Circle Pines • Columbia Heights

Lexington • Lino Lakes • Linwood • Nowthen • Oak Grove • Ramsey • St. Francis • Spring Lake Park

Menu

Custom Catering

\$13.00 per person

**Seasoned Chicken Breast
Roasted Potatoes
Roasted Vegetables**

Caesar salad, Bun, Cookie

RSVP needed by March 22, 2023

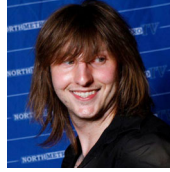
Tina Pedersen – 763-324-4607

Tina.Pedersen@co.anoka.mn.us

Please make checks payable to Anoka County

Columbus • Coon Rapids • East Bethel • Fridley • Ham Lake • Hilltop

Video Production



Municipal Producer, Trevor Scholl, completed two productions in February. Programs include an episodes of the public safety employee profiles and an episode of Business Matters. Programs were also produced by T.J. Tronson for the city channels. Trevor reaches out to city officials and department contacts, every month, regarding potential programming for the channels. City staff and elected officials are encouraged to contact Trevor with any ideas or requests for programming.

February Completed Videos/Playing on City Cable Channels & Streaming

Title	Producer	Runtime
Public Safety Profiles: Sergeant Brian Goetzke	Trevor Scholl	00:05:43
Business Matters: Pet Evolution	Trevor Scholl	00:04:10
Guns N Hoses 7 th Annual Charity Hockey Game	T.J. Tronson	02:13:21
North Metro Cable Commission Meeting (2/15/23)	T.J. Tronson	00:35:29
Anoka County Board Meeting (2/28/23)	T.J. Tronson	02:07:26

Some projects that Trevor is working on or is scheduled to produce include:

- Blaine Police Department community outreach events
- Assisting with Arrive Alive
- Public safety employee profiles, fire departments
- NMTV services marketing video
- Rookery show
- Blaine Facebook live town halls

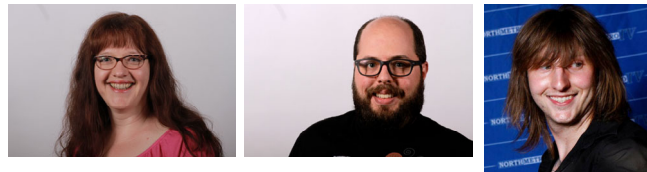
Equipment Consulting/Technical Support



- **Blaine**
 - 2.21.23: Ben requested setup for doing council meeting via Zoom. Sent instructions and tested system.
- **Centerville**
 - No assistance required.
- **Circle Pines**

- No assistance required.
Ham Lake
- No assistance required.
Lexington
- No assistance required.
Lino Lakes
- No assistance required.
Spring Lake Park
- 2.6.23: Power outage resulting in a few issues. Wanda was able to get most stuff up and running but had trouble with audio. Checked the amp under the Broadcast Pix. Found power supply that amp was plugged in to and reset it. Audio works.
- 2.16.23: Set up time to discuss plans for a new A/V system.
- 2.27.23: Met with Dan and Wanda to discuss options for a new A/V setup. Talked about the LCS system. Can keep current cameras and KiPro. Contacting Z Systems to provide quote.

Channel Management



Programming Coordinator, Michele Silvester, along with help from Eric Houston, and Trevor Scholl, is responsible for processing and scheduling the programming on the City channels. There are three categories of programs that are scheduled on the City channels; live and replayed meetings, NMTV staff created video content, and informational graphics pages. All categories of programming must be encoded, scheduled, and entered into the Tightrope playback system or entered into the Carousel video files. As each live meeting is being recorded at City Hall, it is routed to the North Metro TV head-end and then sent out over the cable system live. At the same time it is also encoded on a server for future playbacks. The following meetings were processed in February:

Title	Producer	Runtime
Blaine City Council Meeting (2/6/23)	T.J. Tronson	00:39:32
Blaine Planning Commission Meeting (2/14/23)	T.J. Tronson	01:07:49
Blaine Natural Resources Conservation Board Meeting (2/21/23)	Trevor Scholl	01:39:38
Blaine City Council Meeting (2/22/23)	Zoom Meeting	00:55:09
Blaine Park Board Meeting (2/28/23)	Trevor Scholl	01:22:07
Centerville Park & Rec Meeting (2/1/23)	John Murphy	01:37:01
Centerville Planning & Zoning Meeting (2/7/23)	John Murphy	01:55:44
Centerville City Council Meeting (2/8/23)	Teresa Bender	01:01:23
Centerville EDA Meeting (2/15/23)	John Murphy	01:27:26
Centerville City Council Meeting (2/22/23)	Teresa Bender	00:26:09
Circle Pines City Council Meeting (1/14/23)	Ray Flint	00:20:01
Circle Pines Utility Commission Meeting (2/15/23)	Ray Flint	00:07:49
Circle Pines City Council Meeting (2/28/23)	Ray Flint	00:51:32

Ham Lake City Council Meeting (2/6/23)	Trevor Scholl/Eric Nelson	00:39:26
Ham Lake Planning Commission Meeting (2/13/23)	Danika Peterson/Eric Nelson	00:08:12
Ham Lake City Council Meeting (2/21/23)	Matt Waldron	00:15:31
Lexington City Council Meeting (2/2/23)	Lexington Staff	00:12:17
Lexington City Council Meeting (2/16/23)	Lexington Staff	00:28:35
Lino Lakes Planning & Zoning Meeting (2/8/23)	Anne Serwe	02:09:08
Lino Lakes City Council Meeting (2/13/23)	Anne Serwe	00:40:44
Spring Lake Park City Council Meeting (2/6/23)	Ray Flint	00:59:03
Spring Lake Park City Council Meeting (2/21/23)	Ray Flint	00:26:18
Centennial Fire District Steering Committee Meeting (2/27/23)	Ray Flint	00:45:15
23 New Programs		20:15:49 New Hours

Meetings are scheduled for replay based on schedules requested by each City. Additional longer-length video programming, produced by NMTV staff, is also scheduled on the channels. With the arrival of the Carousel units, shorter-length videos and promos are loaded onto those devices, rather than being scheduled as separate playbacks. The short videos cycle through, with graphics pages, and play on the channels whenever a scheduled program is not playing. Depending on whether a City selected the split screen or full screen Carousel option, the shorter videos are cycling 24 hours a day. The table below outlines how many times a longer-length video program was entered into the Tightrope system, and played back on each City channel.

City	Number of Times Programs Played	Hours Programmed on Channel
Blaine	150	167:43:16
Centerville	60	86:17:49
Circle Pines	135	72:51:49
Ham Lake	58	32:53:42
Lexington	92	43:20:42
Lino Lakes	66	49:36:25
Spring Lake Park	91	80:17:32
Totals:	652 Program Playbacks	533:01:15 Hours of Video Programming on Channels

The last category of programming on City channels consists of bulletin board, or graphics pages, that display information about the City or about events and issues of interest to citizens. With the installation of the Carousel units, Eric Houston has assumed responsibility for updating the information on all seven channels. He works closely with each City's representative to ensure that all requested data slides are created and posted to

the satisfaction of the City. Even though Eric is doing the work of creating the data pages, the Cities maintain editorial control. In addition to the graphics pages, the Carousel units play video. Trevor Scholl is responsible for encoding any short videos that are displayed. The following work was done for City Carousel units in February:

- **Blaine**
 - Transcoded and uploaded 1 video to Carousel.
- **Centerville**
 - Transcoded and uploaded 1 video to Carousel.
- **Circle Pines**
 - Transcoded and uploaded 1 video to Carousel.
- **Ham Lake**
 - Transcoded and uploaded 0 videos to Carousel.
- **Lexington**
 - Transcoded and uploaded 1 video to Carousel.
- **Lino Lakes**
 - Transcoded and uploaded 0 videos to Carousel.
- **Spring Lake Park**
 - Transcoded and uploaded 0 videos to Carousel.
 - Created 8 new Carousel slides.

Meetings on Demand



NMTV has created a video on demand service, with line-item bookmarking, for our Cities' meetings. In order to accomplish this, each encoded meeting has to undergo several steps. The meeting must first be transferred and transcoded from the playback server to the video on demand server. Once that is done, a staff member must go through the meeting entering a bookmark at the start of each meeting line-item, and enter the corresponding line-item information. Next, the meeting is linked to the NMTV website's city meeting page for video on demand. The following number of meetings were bookmarked and/or placed on VOD for the Cities in February:

- **Blaine**
 - 5 meetings bookmarked and placed on VOD.
- **Centerville**
 - 5 meetings bookmarked and placed on VOD.
- **Circle Pines**
 - 3 meetings bookmarked and placed on VOD.
- **Ham Lake**
 - 3 meetings bookmarked and placed on VOD.
- **Lexington**
 - 2 meeting placed on VOD.
- **Lino Lakes**
 - 2 meetings bookmarked and placed on VOD.
- **Spring Lake Park**
 - 3 meetings bookmarked and placed on VOD.

Administrative



Issues dealt with in February include calculating fees to be returned to cities, compiling annual fee reports, holding the first quarterly meeting with the cable commission, and reviewing the pay study recommendations with Dan Tesch.

Annual Payment of Fees to Cities

- Determined annual fee payment amounts for Cities based upon Comcast 2022 reported gross revenue, city portion of Comcast gross revenue, and the budgeted payment amount.
- Assembled documentation and created reports supporting fee payments to Cities.
- Mailed reports and checks to Cities.

Pay Study

- Received pay adjustment recommendations from Dan Tesch and reviewed per his request.
- Discussed recommendations with Dan.
- Reviewed 2023 budget and determined 2022-2023 staff departures will result in \$82,400 in salary/payroll tax/benefits expenses for the 2023 budget.

2023 Cable Commission, 1st Quarterly Meeting

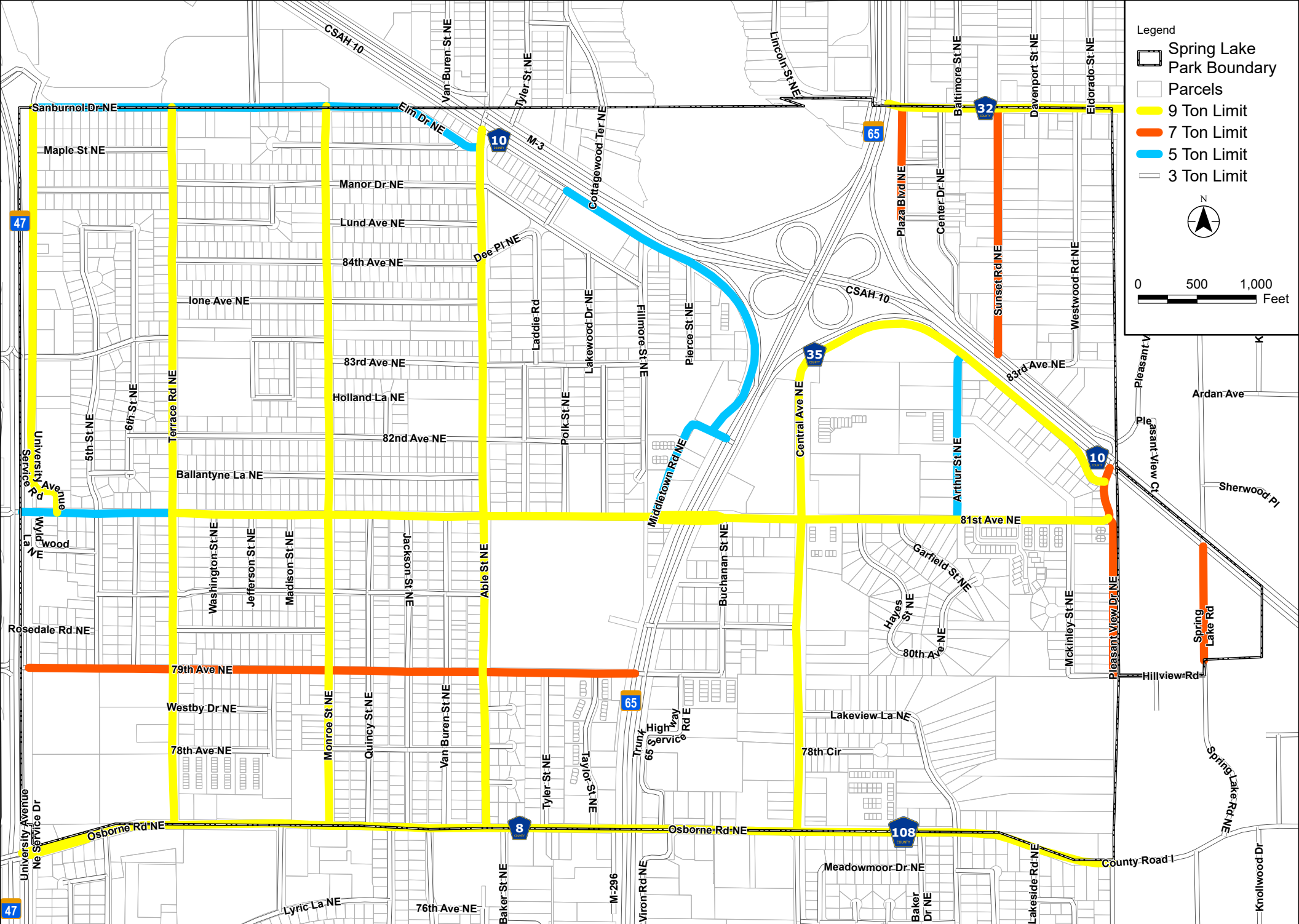
- Contacted Commission members to determine interest in the Executive Committee.
- Received confirmation from four Commission members regarding ability to serve on the Executive Committee.
- Created memos and compiled documents for first quarterly meetings.
- Presented 2023-2025 Strategic Plan

Strategic Plan

- Weekly marketing team meetings
 - Rates posted on website
 - Created first wave of print and digital materials
 - Created first video promo
 - Promo will premiere at Metro North Chamber Working Women meeting
 - Developing additional print and digital materials
- Legal team looking at ways to get a bill that would assess a tax or fee on broadband services in Minnesota, before a committee.
 - First step in search for fees to replace/supplement cable fees
- Checked with Lino Lakes regarding accounting services – not going to work out.
- Contacted CCX ED regarding their use of Abdo financial services.
- Set up meeting with Abdo representative.
- Reviewed January and February ED responsibilities with staff.

Miscellaneous

- Respond to Lino Lakes question regarding problems accessing meeting live feed.
- Contact Spring Lake Park to check into using council chambers for possible alternative June meeting dates.
- Take care of annual insurance liability waiver.
- Send flyer to cities with steps for requesting broadband extensions into unserved/underserved areas.
- Received and documented monthly Comcast subscriber reports.
- Read February Legal Report.
- Read industry articles.



Spring Road Restrictions
Revised March 2023



Fridley

COMMUNITY CONNECTION

Parks and Recreation
Brochure Enclosed

MARCH/APRIL 2023
NO. 241

WE BELIEVE FRIDLEY WILL BE A SAFE, VIBRANT, FRIENDLY AND STABLE HOME FOR FAMILIES AND BUSINESSES.

7071 University Avenue NE
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phone: (763) 571-3450
FridleyMN.gov

email: info@FridleyMN.gov

Mayor – Scott Lund
Councilmember-at-Large – David Ostwald
Councilmember 1st Ward – Tom Tillberry
Councilmember 2nd Ward – Ryan Evanson
Councilmember 3rd Ward – Ann Bolkcom
City Manager – Wally Wysopal

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Stay Connected!

-  Like Us on Facebook: search City of Fridley
-  Follow Us on Twitter: @CityofFridley
-  Watch City Programming: Search Fridley Municipal TV
-  Sign up for email notifications on FridleyMN.gov



FREE!

CITY OF FRIDLEY & ANOKA COUNTY 4H
PRESENTS

ENVIRONMENTAL FUN FAIR

Saturday, April 22, 11 a.m. - 2 p.m.
Springbrook Nature Center

Celebrate Earth Day with us.
A variety of outdoor and environmental exhibitors will be present with hands-on activities and information including:

- International Wolf Center
- The Bell Museum
- Anoka County Master Gardeners
- Metropolitan Mosquito Control District
- And Many More!

In addition, there will be: live musical performance by Will Hale and The Tadpole Parade, Rustic Chef food truck, event passport with prizes, book swap, bouncy castle, and an interactive hike on the Springbrook Nature Center Trails.





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 City Administrator
 City of Spring Lake Park
 1301 81st Ave NE
 Spring Lake Park MN 55432-2188

Save the date for the 2023 Citywide Garage Sale!

The sales will take place on
Friday, June 23 and Saturday, June 24.
Registration is free and will open on April 24.

More information can be found online at
FridleyMN.gov/CitywideGarageSale.



Wind Up with Windsource® for Earth Day

This Earth Day, take advantage of clean energy opportunities and reduce your carbon footprint. The City of Fridley is renewing the #WindUpChallenge to encourage 50 additional residents to go green at home with Xcel Energy's Windsource® program. Windsource is an easy way for every Fridley resident to support renewable energy through their existing utility bill without any on-site equipment installation. Join your neighbors today! Learn more and sign up at FridleyMN.gov/WindUp or sign up at the Environmental Fun Fair.

What were the results of the first #WindUp Challenge?

During the first WindUp Challenge in 2021, 64 new subscribers signed up for Windsource.

"It's something I can do to be part of a solution instead of a problem, have a positive impact on the future"
-Sherrill, Fridley Resident

Over 660 households in Fridley are currently enrolled in Windsource.

How much does it cost?

Subscriptions are approximately \$1 extra per month for a kilowatt-hour of wind energy. You can subscribe for one block, multiple blocks, or to cover all your home's energy use.

Where does the wind come from?

Windsource is supplied with 100 percent Minnesota wind. Electricity generated by renewable facilities, such as wind turbines, as well as conventional sources, travel together to supply homes and businesses. An analogy is to think of the electric grid or system as a giant lake that all customers draw from as they use electricity. Many different wind energy generation sources add to filling the "lake"—electricity from wind turbines, coal plants, hydroelectric plants, and natural gas fueled plants. As demand for Windsource rises, over time more wind turbines will be added to help

"I want to help leave our planet better than I found it for future generations. Investing in clean energy is one way for me to help make our community a better place to live."
-Sara, Fridley Resident

supply the "lake" with more renewable, wind-generated electricity. The energy that supplies Windsource goes above and beyond government mandates, so that your energy usage is offset by the purchase of additional wind energy.

Who can subscribe?

All Xcel Energy residential and business electric customers in Minnesota are eligible, including renters. There is a one-year commitment for residential customers and a three year commitment for commercial customers. Subscriptions fees are added to your existing electric bill.

Learn more about this program at FridleyMN.gov/WindUp and other renewable energy programs at FridleyMN.gov/Energy.

Councilmembers Take Oath of Office

On January 9, 2023, re-elected City Councilmembers and one new Councilmember took the Oath of Office for the Fridley City Council. Tom Tillberry was re-elected as Councilmember for Ward 1 and Ann Bolkcom was re-elected as the Councilmember for Ward 3. Joining them was newly elected Councilmember for Ward 2, Ryan Evanson.

Staff sat down with Councilmember Evanson to learn more about him, his connections to the City, and what he hopes to accomplish during his term.

Get to Know New Councilmember Evanson

How did new Councilmember Evanson become connected with the City of Fridley?

Ryan moved into the City in 2016. He and his family were looking for a home that was close to other family and close to where he grew up in Brooklyn Center. He has had other relatives move into the area and enjoys having family close by.

How did he become involved in City Government?

Ryan joined the Planning Commission in 2019 and through work on that commission, had a chance to get to know other Councilmembers. When former Councilmember Steve Eggert chose to retire, he saw it as a great opportunity to run for a City Council position in his ward.

What is his favorite thing about the City?

Ryan loves the connections he has made in the City. He has great relationships with his neighbors and with friends and family who have moved into the city. He enjoys the strong sense



of community in Fridley. Different amenities throughout the City like the park system, especially Springbrook Nature Center, and the sense of community are some of Ryan and his family's favorite things about Fridley.

What is he most looking forward to in his term?

Ryan is looking forward to continuing to build deep relationships with other members of the community and is excited to be part of what he sees as being a period of revitalization in the City, with the Park System Improvement Plan and other redevelopment taking place. He shared that having a seat on the Council during this time is very exciting and he looks forward to seeing where things go next.



New Things in Town: Moon Plaza Redevelopment

The Moon Plaza Shopping Center was constructed between 1963-1965. Over the years it has been home to wide variety of retail and office users including a dry cleaner, a beauty salon and barber shop, small grocery stores, military recruiting offices, a café and many others.

The property has been under the same ownership since the early 1990s. The owner has generally been responsive and willing to work with the City as issues have come up; however, with no major reinvestment in the building and property over the last 40 years, it has become very tired, and needs redevelopment.

Roers Companies started discussions with the property owner in early 2022 to potentially purchase the property and has a letter of intent to purchase.

Land Use Changes Approved By City Council

Roers Companies requested approval of three land use items to allow for the redevelopment of the Moon Plaza property, located at 6257 University Avenue N.E. The redevelopment will allow for the construction of a 169-unit, affordable, multi-family, rental housing development.

The three land use items approved by the City Council are:

Comprehensive Plan Amendment – The 2040 Comprehensive Plan’s designates the future land use of the property as Commercial. Roers requested an amendment to change the land use designation of the site to Multi-Family.

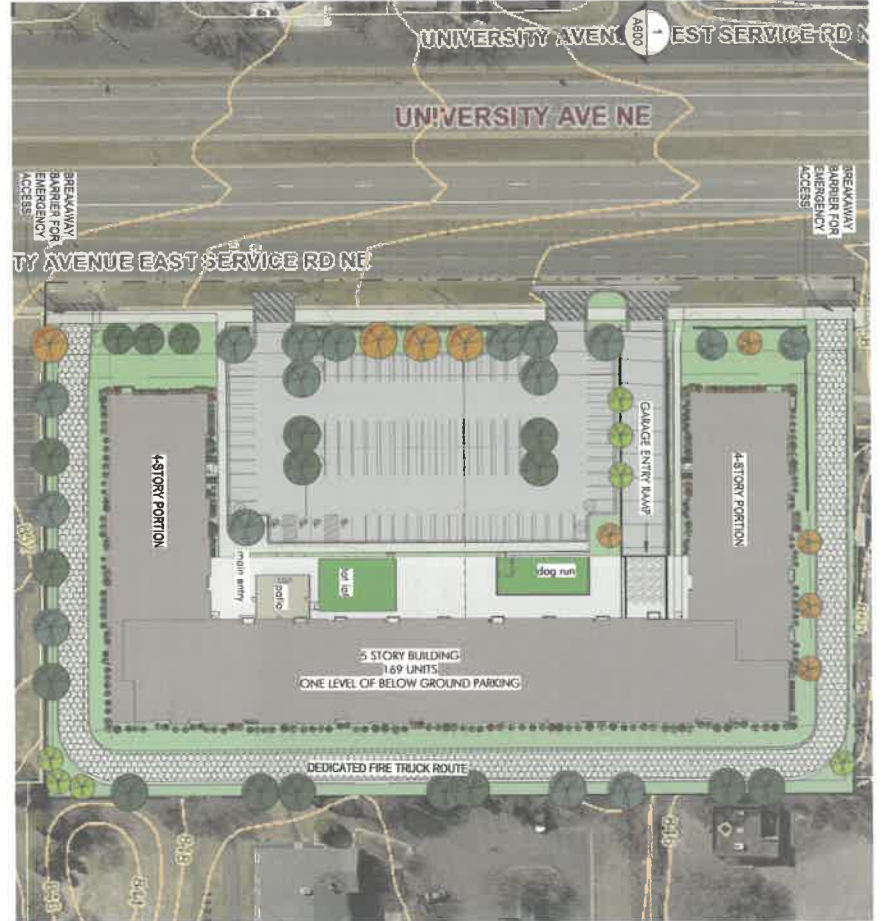
Rezoning Request to S-2, and Subsequent Master Plan – Roers requested a rezoning from C-3, General Shopping to S-2, Redevelopment District. With approval of the rezoning, a Master Plan was approved for the redevelopment. If substantial changes are made to the approved Master Plan, those changes will need to be reviewed by the City Council.

Plat – To accommodate the redevelopment of the property, Roers asked to replat the property to create one new lot. The request was approved.

The Complex

The proposed project will have a mix of one-, two-, and three-bedrooms. Each unit will include a washer and dryer, stainless steel appliances, quartz counter tops and 9-foot ceilings. Common area amenities include a community room, a game room, resident storages areas, an outdoor patio with a dog run, tot lot, and sidewalk and connections to existing sidewalk and train systems.

Affordable housing means the project will create a high-quality complex that enables lower than market rents making housing more accessible. It will target an underserved population of renters without sacrificing finish levels and amenities. The rent levels will be set to serve families and individuals who earn 60 percent of



the area median income (AMI), which is an annual income of \$56,320 for a family of two, and \$70,380 for a family of four.

Sixty percent AMI translates to monthly rents for this project being approximately \$1,242 for a one-bedroom, \$1,489 for a two-bedroom, and \$1,717 for a three-bedroom. Applicants will need to submit income eligibility that is verified by a third party before they can qualify to live in this development.

Housing Demand Study

The Roers completed a housing market study. The report’s effective date is from October 2022. The report defined a Market Area for analysis and utilized socio-economic and demographic characteristics to estimate demand for this new multi-family housing development. Overall, the report established a market need for at least 175 apartments affordable to households’ earning 60 percent of AMI. Due to the number of cost-burdened households within the Primary Market Area (properties within a 4 mile radius of Fridley) who pay more than 35 percent of their income for housing, the report predicts demand for and rapid uptake of the new apartments.

Beyond local demand, at least 15 percent of residents are estimated to come from outside the Primary Market Area. The report notes that Fridley experiences a significant in-migration of workers who travel to Fridley to work but live outside the community.

Construction Commencement

Construction of this complex is anticipated to begin fall 2023.

ILLUSTRATION CREDIT:
KAAS WILSON ARCHITECTS



Adopt-A-Park

Make a difference in Fridley! We are looking for community members, families, groups or organizations to adopt our city parks! We ask for a minimum one-year commitment with at least four clean ups each year and training is provided. Adopt-A-Park volunteers will be recognized by signage in their adopted park and through community events! To see available parks, visit FridleyMN.gov/AdoptAPark or call Parks and Recreation at 763-572-3570.



Annual Tree Sale – This Fall!

The Annual Tree Sale is returning this fall! Look for more information in the July newsletter.

Fridley Community Calendar

March

- 2 Housing & Redevelopment Authority Meeting
- 6 Charter Commission Meeting
- 6 Parks & Recreation Commission Meeting
- 13 City Council Meeting
- 14 Environmental Quality & Energy Commission Meeting
- 15 Planning Commission Meeting
- 27 City Council Meeting

April

- 3 Charter Commission Meeting
- 3 Parks & Recreation Commission Meeting
- 6 Housing & Redevelopment Authority Meeting
- 10 City Council Meeting
- 11 Environmental Quality & Energy Commission Meeting
- 19 Planning Commission Meeting
- 24 City Council Meeting

NOTE: City Council and Commission meetings start at 7 p.m. Meetings are held at the Fridley Civic Campus, 7071 University Avenue NE. The public is welcome.

Upon request, accommodation will be provided to allow individuals with disabilities to participate in any City of Fridley services, programs, or activities. Hearing impaired persons who need an interpreter or other persons who require auxiliary aids should contact the City at 763-572-3450.



Park System Improvement Plan: Four Parks Scheduled for Updates in 2023

2023 promises to be a thrilling year for Fridley. Our Park System Improvement Plan is underway and four city parks will be completely transformed this year.

The Park System Improvement Plan is an eight year plan to modernize Fridley's park system. New park buildings, shelters, playgrounds, fields, courts and trails are all planned as well as a splash pad at Commons park over the coming years.

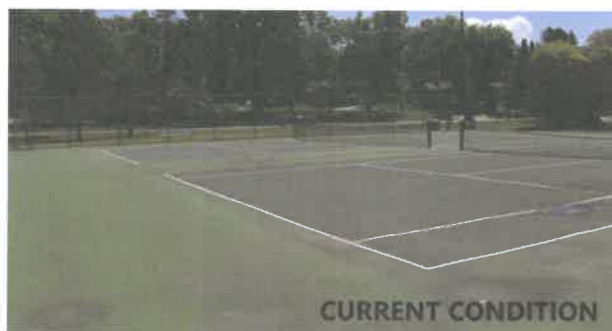
During the 2023 construction season, four of our parks will be closed for a time while improvements are underway. The largest and most visible of these projects will be Moore Lake Park. Plans include a community building with restrooms, an outdoor plaza and community room that will be available for rental for meetings, celebrations, classes and more.

Additional improvements to Moore Lake Park will include new trails, courts, shoreline

restoration and a fantastic new playground that was designed with input from 300 residents who attended an on-site event or completed our online survey.

Three neighborhood parks will see construction in 2023. Creek View Park, Ed Wilmes Park and Skyline Park will all receive new playgrounds, picnic shelters, site furnishings and landscaping. Neighborhood meetings held during the summer 2022 were instrumental in designing the new park layouts and selecting play equipment.

City staff appreciates the feedback that was shared by our residents, and we are grateful for the understanding of neighbors as improvements are underway. Updates will be available on the project web page at FridleyMN.gov/ParkPlan. Staff can be contacted with any questions at ParkPlan@FridleyMN.gov.



Save the Date: 2023 Town Hall Meeting

Saturday, April 22 at 10 a.m.

Location: Fridley Civic Campus - City Hall (7071 University Avenue NE)

Join us for our annual town hall meeting! You will hear from city leaders with updates on projects, developments and other initiatives. It will also be a great opportunity to provide community input through a question and answer session.

More information will become available on our website at FridleyMN.gov and our social media channels.



Recodification Update

The Fridley City Code is a collection of ordinances, or local laws, adopted by the City Council. Coupled with the City Charter, it provides the foundation for nearly all municipal functions. In 2021, the City Council authorized the City Manager to begin a full review and update to the entire Code, a process known as recodification. The project is led by the City Manager's Office and facilitated by the City Clerk's Office. Staff from every department at City Hall work together to review the Code to see what areas can be updated to improve accessibility and modernization.

The Council approved the first two titles of the Code in 2022. Staff and the Council are now in the review stages for approximately 20 chapters of the Code that will be organized together into Title 3: Health, Safety, and Welfare. The title will include chapters on controlled substances, solid waste, dangerous weapons, fire prevention, animal control and others.

Staff provided Council with an update on the Animal Control chapter at the December 21, 2022 City Council Conference Meeting. Some of the substantive changes for the chapter include:

- Updating the definitions of "chicken" to "poultry" to include other species of bird.
- Increasing the minimum size of a coop and covered run to comply with industry best practice standards.
- Adding the definition of "service animal" to comply with the Americans with Disabilities Act.
- Updates the City's notifications requirements in licensing procedures for a beekeeping license.
- Updates the City's regulations of Multiple Pet Licenses, which will help with enforcement of "doggy daycare" types of businesses.

The City has created a webpage for the project where all supporting documents may be viewed. Any questions on the project may be directed to CityClerk@FridleyMN.gov.

Well-Sealing Grant Available to Residents

The City of Fridley has grants of up to \$1,000 to seal unused private wells through July 2024. Find out if your property has a higher likelihood of a well and learn more about well sealing at FridleyMN.gov/Groundwater.

The presence of an unsealed well may delay the sale of your home as wells must be put back into use, receive a maintenance permit, or be sealed prior to the sale. Take advantage of limited-time funding and seal your well today. Learn more at FridleyMN.gov/Groundwater or call 763-572-3554.

Spring Cleaning: Streets Style

Spring will (hopefully) be arriving soon! Our street sweepers are eager to get all the salt and sand off of the roads. Due to the unpredictable personality of Minnesota weather, we aren't able to provide an exact date for street sweeping. Our Public Works team tries to clear the streets after the last snowfall but before the "April showers." Typically, streets are cleaned in late March or early April.

Street sweeping is essential to remove winter debris buildup before the rainy season arrives to avoid washing salt and other debris into the city's storm sewer system. We do this to reduce stormwater pollution and maintain the water quality. Ways you can help include picking up dog poop, sweeping near your storm drains or installing a raingarden on your property.

Hydrant flushing

After we finish street sweeping, we move onto hydrant flushing in April. Hydrant flushing occurs twice a year, in the spring and fall, when the city flushes its water mains through the fire hydrants. This helps clear the water of small



amounts of sediment like iron or manganese that settles over time and it verifies that the hydrants are in good working order.

During the hydrant flushing, deposits from the water lines may create yellowish-brownish discoloration of water in homes near the flushing area. While this water is safe for drinking, it may discolor laundry. If discoloration lasts longer than two days, call us at 763-572-3566. You can also call the same number for current flushing locations and updated information.

2023 Street Projects Update

2023 Street Rehabilitation Project: The 2023 Street Rehabilitation Project includes pavement rehabilitation, concrete curb and gutter spot replacement and miscellaneous utility repairs across four distinct project areas: Cheri Lane-Fillmore Street east of Trunk Highway 65 and south of I-694, 51st Way and the East River Road East Service Drive in the southern industrial center, the East River Road West Service drive north of I-694 accessing the Georgetown Apartments, and Stinson Boulevard from 73rd Avenue (County Road H2) to Osborne Road (County Road I). Construction is anticipated to occur between May and October 2023.

53rd Avenue Trail and Walk Improvements Project: This project includes the addition of a 10-foot bituminous shared-use trail on the south side of 53rd Avenue from Main Street to Central Avenue (Trunk Highway 65) and a six-foot concrete walk on the north side of 53rd Avenue from University Avenue (Trunk Highway 47) to Monroe Street. Other improvements include bituminous rehabilitation, concrete curb & gutter replacement, and miscellaneous utility repairs. Construction is anticipated to occur between May and October 2023.

AVERAGE NUMBER OF TORNADOES THAT HIT THE U.S. AND CANADA EACH YEAR: 1,300

MAKE SURE YOU **DUCK** DURING A TORNADO:

Down – get down to the lowest level

Under – get under something

Cover your head

Keep in the shelter until the storm has passed



A public safety message from the International Association of Fire Fighters

April is Severe Weather Awareness Month: Fridley Fire Division's Tips for Tornado Safety

The safest place to be in the event of a tornado is an underground shelter, such as a basement, advises Fridley Fire Division. If you don't have a basement, pick a small, windowless interior room or hallway on the lowest level.

According to the National Oceanic and Atmospheric Administration (NOAA), tornado season in the United States lasts from March through July. Fridley Fire Division wants to remind you to DUCK when a tornado warning is issued or if threatening weather is forecasted.

DUCK stands for:

- D - Down to the lowest level
- U - Under something sturdy
- C - Cover your head
- K - Keep in shelter until the storm has passed

It's also important to know your community's tornado alert system, this is critical since tornados often occur suddenly with little or no warning. In addition, know how to recognize an approaching tornado by watching for these signs:

- A dark or green-colored sky
- A large, dark, low-lying cloud
- Large hail
- A loud roar that sounds like a freight train

Fridley Fire Division also stresses the importance of taking the necessary precautions before tornado season begins and developing a plan of action following a tornado.

Before the Tornado:

- Develop and practice a tornado drill
- Listen to the NOAA Weather Radio
- Prepare a natural disaster emergency kit, including batteries, flashlights, food, water, copies of personal documents and a first aid kit.
- Consider purchasing a generator in case of a power outage.

After the tornado, if you have been evacuated from your home, return only when officials say it is safe to do so. Following any significant natural disaster, it's also important to have a licensed professional check the gas system and electrical wiring of your home for damage. Always remember, if you are in immediate danger and need emergency help, call 9-1-1.

Sergeant Tyler Abrahamson Awarded Commendation Award

Sergeant Tyler Abrahamson has been awarded the Minnesota State Patrol's Commendation Award in his contributions to addressing illegal street racing in the metro area.



In the Spring/Summer 2021, Sergeant Abrahamson was assigned to the Street Racing Task Force. During this assignment, he worked with several metro area agencies in coordinated efforts to help put a stop to this dangerous activity. He was instrumental in investigating, organizing and implementing several operations which resulted in numerous arrests related to street racing and other crimes.

In February, Sergeant Abrahamson attended the State Patrol's annual award ceremony and received his recognition.

community
concert
SERIES

Save the date! Our popular free, summer concert series kicks off at the Civic Campus Plaza on June 6, 2023 with a local favorite, the Mr. Winky Band! Concerts will be held at the Civic Campus and Springbrook Nature Center on Tuesdays from 7-8 p.m., June 6 through August 22. The concert lineup will feature a variety of genres, and food trucks and games will be available at concerts held on the Civic Campus plaza. Keep an eye out for the complete line up to be announced soon!

Heartsaver Classes Offered by Fridley Fire

Fridley Police and Fire want to make Fridley a Heart Safe Community. Sign up for one of our upcoming classes to learn CPR and first aid skills. Classes are open to ages 16 and older. Cost is \$60 per registrant.

Heartsaver CPR

This four-hour course is designed to meet the needs of lay rescuers wanting to learn American Heart Association (AHA) CPR to project family members, friends and co-workers. The Curriculum includes infant, child and adult CPR, relief of foreign body airway obstruction and AED (defibrillator).

This course meets daycare certification requirements. Upon successful completion of practical skills testing, participants will receive a course credential card via email. Classes are

taught by certified instructors from the Fridley Fire Division. All classes will take place at Fridley City Hall (7071 University Avenue NE) in the EOC.

Heartsaver First Aid

Heartsaver First Aid is a four-hour course ideal for anyone interested in or required to implement First Aid training in an environment serving adult populations.

Upon successful completion of practical skills testing, participants receive a course credential card via email. Cost includes AHA First Aid manual. Classes are taught by certified instructors from the Fridley Fire Division. All classes will take place at Fridley City Hall (7071 University Avenue NE) in the EOC. Register online at FridleyMN.gov/HeartSafe.

Class schedule:

March 18 (Saturday)	8 a.m.-noon	Heartsaver CPR
April 20, 2023 (Thursday)	6-10 p.m.	Heartsaver CPR
May 18, 2023 (Thursday)	6-10 p.m.	First Aid
June 17, 2023 (Saturday)	8 a.m.-noon	Heartsaver CPR
July 20, 2023 (Thursday)	6-10 p.m.	Heartsaver CPR
August 17, 2023 (Thursday)	6-10 p.m.	First Aid
September 16, 2023 (Saturday)	8 a.m.-noon	Heartsaver CPR
October 19, 2023 (Thursday)	6-10 p.m.	Heartsaver CPR
November 16, 2023 (Thursday)	6-10 p.m.	Heartsaver CPR
December 16, 2023 (Saturday)	8 a.m.-noon	First Aid

Recycling Drop-Offs: March 11, May 13, July 8, September 9, November 11

New in 2023! Free recycling of all small electronics such as VCR players, computer consoles, landline phones, and cellphones as well as electronic media such as CDs, VHS players, and cassette tapes.

While it may seem convenient to throw electronic waste in your trash can, items with a

circuit board or cathode ray tube must be properly recycled since they contain hazardous materials such as lead, cadmium and mercury. It's easy to do the right thing with free recycling of smaller electronic items and up to \$50 off your total to recycle larger items. Learn more at FridleyMN.gov/DropOff.

Items Accepted and Fees

All drop-offs and paper shredding events at Recycle Technologies, Inc. (1525 99th Ln NE, Blaine). **\$50 off items not listed as free with Fridley ID (drivers license or mail). Cash or check only.**

Air Conditioners

Window Units \$ 20
Ground Units \$ 30

Appliances

Refrigerators, Freezers, Ovens, Dishwashers, Washing Machines \$ 12
Humidifiers and Microwaves \$ 15
Water Heaters/ Softeners (+\$10 if not emptied) \$ 15
Dehumidifier \$ 23

Electronics

Hand-held Items (Cell phones, tablets, cables, servers, mice keyboards) Free
Small Electronics (DVD/VCR players, stereos, phones, video game consoles, computers) Free
Electronic Media (VHS tapes, cassettes, CDs, floppy discs) Free

Printers

Residential ink-jets, fax machines, scanners \$ 10
Residential laser jets, All-In-Ones \$ 35
Commercial Copiers \$ 95

TVs/Monitors

17" and less \$ 20
18" to 31" \$ 30
32" and more \$ 55
Rear Projection/ Console \$ 85
Broken Screen + \$20

Batteries

Batteries Free

Tires

Car \$ 7
Truck \$ 9
Rim \$2.25

Exercise Equipment

Electric \$ 40
Non-Electric \$ 25

Other

Mattress/Boxspring Standard \$ 20
King/Pillow-top \$ 25
Fluorescent Lights (Limit 10 per event) Free
Bicycles (Donated to Bikes4Kids or recycled) Free

Small Engines/ Scrap Metal

(Lawn mowers and small engines [must be drained of fluids], fencing, etc.) Free

Fire/Grilling

Fire Extinguisher \$ 30
Smoke/ Carbon Monoxide Detector \$ 25
Propane Tank (1 lb) \$ 6
Propane Tank (5 lb) \$ 20
Propane Grill (no tank; with tank +\$20) \$ 15

Secure Paper Shredding FREE

(Limit four boxes per household per event)

Please do NOT bring:

- Furniture
- Construction debris
- Plastic toys
- Glass
- Business waste
- Household hazardous waste (accepted at the Anoka County Household Hazardous Waste Facility anokacountymn.gov/HHW)

Poison Prevention Safety

Nine out of 10 poisonings among children under 12 occur at home. Children have a way of getting into everything, including household items that can be dangerous. Some poisonous products, such as household cleaners, are obvious. But the list doesn't end there, and some of the items on it might surprise you. The top five poisonous household products include hand sanitizers, button batteries, laundry detergent packets, e-cigarettes and medications.

Fridley Fire Division warns that these items pose a bigger risk than you may think. For example, just two to three squirts of certain hand sanitizers can make children really sick – even to the point of alcohol poisoning.

Therefore Fridley Fire Division encourages residents to keep their families safe by putting these products UP AND AWAY from where children can reach them.

If you have any questions about poisoning, call 1-800-222-1222 or call 9-1-1 for potentially life-threatening situations.



BUY ONLINE

Pick up curbside or in-store



START SHOPPING AT FridleyLiquor.com/Shop

Available only at the 57th Ave. location (next to Cub Foods)



Seasonal Hiring

Check out the multiple seasonal hiring opportunities with the City of Fridley.

Join the Rec Team!

Want to have fun this summer and earn money? We are looking for energetic staff that love working with kids! A variety of Parks & Recreation positions are available and hours are flexible, Monday through Friday, no weekends. Work in our parks, at our summer day camp and/or teaching our youth sports classes. For a list of open positions, visit FridleyMN.gov/Jobs.

DAY CAMPS

JUNE 6 - AUGUST 24

- Half-Day camps for Ages 4 & 5
- 4-Day camps for Ages 6 - 12
- Adventure Camp for Ages 10 - 14

Full camp descriptions and health guidelines are available at SpringbrookNatureCenter.org

BE A JUNIOR LEADER!

Do you have a teenager age 13-17 who loved summer camp? Encourage them to become a junior leader at Camp Springbrook!

Our Junior Leader program is great for teens who loved camp as a kid and now can help lead in a volunteer role. They'll assist a Naturalist with day camp activities in a variety of themes including Wetlands and Wild Things, Adventure, Beast Lore and more.

SPRINGBROOKNATURECENTER.ORG

SUMMER ROCKS

RECREATION OPPORTUNITIES FOR CREATIVE KIDS IN THE SUMMER

Our popular all-day recreation program is held from June 13 to August 18. Kids who are currently in grades K-6 will have a variety of fun opportunities to participate in each week, including classes, special events, field trips and outdoor adventures. All activities are included in the weekly price of \$195. Full information and registration is available at FridleyMN.gov/Rec

Pickleball, Golf and Softball Start This Spring

Check out the sports programs offered by Fridley Parks and Recreation.

PICKLEBALL FOR TEENS CLINIC

Interested in trying a new sport? We invite teens to join one of the fastest growing sports in the country! Clinics are designed to give you a sample of the sport while focusing on the fundamentals. We will cover rules and basic techniques to get you started. Equipment provided if needed.

5907 Sa & Su Ages 10-16 May 20 & May 21 12 - 2 p.m. \$25 Flanery Park

SENIOR 55+ GOLF LEAGUE

This league is designed for adults ages 55+ and is played at Brightwood Hills in New Brighton. League play is designed to accommodate all abilities from beginner to experienced. Players will be paired up, if you have a specific partner, please include their name at time of registration. There will be an organization meeting for participants to attend in early April at the Fridley Civic Campus. An additional fee of \$25 can be selected at the time of registration for those that wish to attend the Tournament and Award Banquet.

5581 Th 55+ May 4 - Aug 17 (NG 5/25, 7/6) \$210 Brightwood Hills Golf Course

ADULT SOFTBALL LEAGUE

The City of Fridley has partnered with the City of Spring Lake Park to offer softball leagues at centrally located Community and Terrace Park. Thursday Double-headers Men's league and Sunday single game Coed leagues are available. All leagues offer low level of competition. Entry fees include softballs, umpires, and play-off champion awards. Full payment is due at the time of registration.

5908	Su	Coed	Single Game	Apr 23 - Jul 9 (NG 5/28 & 7/2)	\$498.50
5910	Th	Men's	Double Header	May 4 - Aug 3 (NG 5/25 & 7/6)	\$750
5909	Su	Coed	Single Game	Jul 30 - Sep17 (NG 9/3)	\$391
5911	Th	Men's	Double Header	Aug 17 - Oct 12 (NG 8/31)	\$450

Community Park/Terrace Park

Summer Events Preview AT COMMONS PARK

49ers Kid's Pre-Parade Party,
Concert and Parade: Thursday, June 15

Wet & Wild Water Party:
Wednesday, July 12

Kid's Concert: Wednesday, July 26

Nickel Jamboree: Wednesday, August 9



Program Production

In February, a total of **74 new programs** were produced utilizing the North Metro facilities, funds, and services. This constitutes **71:00:00 hours of new programming**.

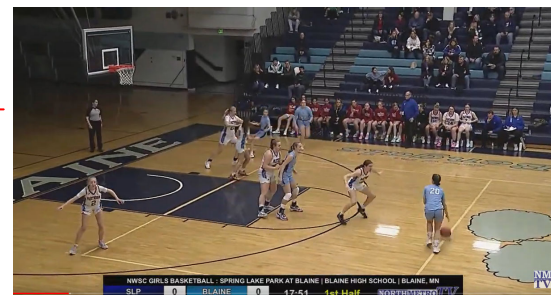
- 27 programs were produced by the public
- 42 programs were produced by NMTV staff
- 5 programs were produced by City staff



Van Shoots

The HD production truck was utilized for 21:00:00 hours of production in January. The following events were produced live and/or recorded for additional playback:

- Adapted Floor Hockey: Anoka-Hennepin vs. Centennial/Spring Lake Park
- Boys Basketball: Centennial vs. Spring Lake Park
- Girls Basketball: Spring Lake Park vs. Blaine
- Girls Basketball: Centennial vs. Blaine



vMix Live Streaming Shoots

The vMix single camera production system was utilized to record/stream 5 events. The vMix system requires significantly fewer staff members than the production truck. vMix crews are spread out over multiple locations and connected via the internet.

- Girls Basketball: Spring Lake Park vs. Centennial
- Girls Hockey: 7AA SF: GR-Greenway vs. Blaine
- Girls Hockey: N. Wright County vs. Centennial
- Boys Basketball: Blaine vs. Spring Lake Park
- Boys Basketball: Blaine vs. Centennial
- Boys Hockey: 5AA QF: Spring Lake Park vs. Rodgers
- Boys Hockey: 5AA QF: Centennial vs. Totino Grace
- Boys Hockey: 5AA SF: Centennial vs. Rodgers



Most Viewed YouTube School Event

Boys Basketball: Centennial vs. Spring Lake Park
269 Views

Live Workshops

Workshop	Instructor	Organization	Students
Intro to NMTV/Tour	Eric Houston	American Heritage Girls Troop, Ham Lake	11
1 Workshop			11 Students

VOD Workshop Views

Workshop	Type	# of Views	Hours Viewed
Batman's Greatest Villains	Mini	169	25.25 hrs
Columbo: One More Thing	Mini	22,808	3326 hrs
King of the Cowboys 4 – John Wayne	Mini	57	5.25 hrs
King of the Cowboys 3 – Randolph Scott	Mini	152	10 hrs
King of the Cowboys 2 – Autry/Rogers	Mini	155	10.25 hrs
King of the Cowboys 1 – Strong and Silent	Mini	36	2 hrs
Great British Game Shows	Mini	57	3.5 hrs
We Love Lucy: The Lucille Ball Story	Full	85	9.25 hrs
The Immortal Ingrid Pitt	Mini	347	14.5 hrs
The Oscars: 90 Years of the Academy Awards	Full	69	13.5 hrs
Tim Curry Horror Picture Show	Mini	31	1.25 hrs
Back to the Eighties: The Decade's Biggest...	Full	13	5 hrs
James Bond: 50 Years of 007	Full	23	3 hrs
Eurovision: A Celebration	Mini	NA	NA
Yabba-Dabba-Do! The Fantastic World of Hanna...	Full	442	53.5 hrs
Superman: The Man of Steel on the Silver Screen	Full	NA	NA
The Fantastic Four on the Silver Screen	Mini	8	.5 hrs
Christmas in Hollywood	Full	6	2.25 hrs
TV's Greatest Christmas Specials	Full	16	2 hrs
Chicago Christmas Classics	Mini	164	6.75 hrs
Let's Go Ghostbusters: Filmation's Haunted Heroes	Mini	6	.25 hrs
Monster Movies of the 40s and 50s	Full	263	15.25 hrs
Monster Movies of the 20s and 30s	Full	14	2 hrs
The Presidency on Film JQA to JFK	Full	NA	NA
Monstervision: The Legend of Joe Bob Briggs	Mini	18	1 hrs
The Cult of Caroline Munro	Mini	1,283	53.5 hrs
The Marilyn Monroe Story	Full	NA	NA
Nick at Nite: A TV Viewer's Dream	Mini	70	2.5 hrs
The Birth of Animation: Mickey, Bugs, and Betty...	Full	12	1.5 hrs
Hollywood Goes to War: World War II	Full	60	7.25 hrs
Come on Down: Game Shows of the 70s and 80s	Full	74	28 hrs
The Quiz Show Scandals and Other Game Shows...	Full	126	55.5 hrs
The Three Stooges: Comedy's Heavy Hitters	Full	8	.5 hr
The Marx Brothers: Groucho, Harpo, Chico...	Full	58	2.5 hrs
Mary Pickford: The World's First Movie Star	Full	NA	NA
Hollywood Goes to the Dogs: Lassie, Benji...	Full	12	3 hrs
36 VOD Workshops		26,642 Total Views	3,666.5 Hours Viewed



Most Viewed YouTube Workshop

Columbo: One More Thing
22,808 Views

YouTube Stats

Month	Viewers	Videos Viewed	Hours Watched	New Subscribers	Total Impressions
January	26,847	33,656	2,176.25	64	375,076
February	39,350	51,758	5,263	201	1,169,051
TOTAL:	66,197	85,414	7,439.25	265	1,544,127

NMTV Website Stats

Month	Number of Users	Number of Views	Live Stream Views
January	5,568	10,793	1,625
February	5,229	10,091	1,040
TOTAL:	10,797	20,884	2,665

Home Movie Transfers

Home movie transfers have become one of our most popular services. Residents can transfer their family videos themselves for free, or pay NMTV to do it. NMTV can also transfer film, slides, and photos for a fee.

Month	Hours Transferred	Tapes	Film Reels	DVDs	Photos/ Slides	Fees Paid
January	225	51	59	0	0	\$764.92
February	180.75	35	43	0	0	\$234.52
TOTAL:	225	51	59	0	0	\$999.44

Production Highlights

NMTV News Highlights

Each week Danika Peterson and Eric Nelson create a news program that highlights events, people, issues, and information important to citizens of our Member Cities. Some February highlights include:

- Crossing Guards and Traffic Control Staff Show Up Even in Frigid Temps
- Donation Allows for More Homelessness Outreach with Spring Lake Park Police



- Energy Assistance is Available for Those Facing High Utility Bills
- SBM Fire Chief Doles Out Cold Weather Safety Tips
- Housing Market is Strong in Spring Lake Park
- Blaine High School Orchestra Awarded with Top Performance Opportunity
- Mild Weather Causing Pothole Outbreak
- Rollercoaster Weather Creates Challenges for Blaine Ice Rinks
- University Avenue Elementary Named One of the Top Magnet Schools in the Country

In addition to daily playbacks of North Metro TV News on the cable systems, there are **1,180 local stories** archived for viewers on the **NMTV YouTube channel**. The channel can be accessed through the northmetrotv.com website.



Most Viewed YouTube News Story

Blaine High School Orchestra Awarded with Top Performance Opportunity
571 Views

Social Media

We continue to try to make use of social media outlets to publicize who we are and what we do. Studio Manager, Eric Houston, has been working diligently to utilize the platforms to let people know about the Home Movie Transfer and Your History services that NMTV provide. He sent 26 tweets, put 8 posts on Facebook, and put one post on Nextdoor in February. Eric also created a Valentines Day/Presidents Day promo that offered money off of media transfers.



In addition to advertising those services we also talk about events we are covering and post video clips. News Director, Danika Peterson, posted the news story about the Blaine High School orchestra. It received over 2,700 views on Facebook, with 324 likes, 55 comments, and 20 shares. We all continue to work to find inexpensive ways to reach the largest possible audience with information regarding NMTV services.

Guns N Hoses

Special Events Coordinator, T.J. Tronson, recorded and live streamed the 7th Annual Guns N Hoses Charity Hockey Event on February 28th. He had a small issue at the start with an audio feed, but was able to correct it for the live feed and completely edit it out for the recorded version. The game is currently playing on all NMTV platforms and was sent to the event organizers for the Guns N Hoses Youtube page.



Commercial Projects

North Metro TV staff currently has several income generating projects in the works. They include:

- Minnesota Softball Military Appreciation Foundation (MSMA) video
- Live streaming and recording the Blaine Hockey banquet
- Arrive Alive
- Recording/editing the Kolbe workshop for a website video for Eventbrite

City Productions

In February, Municipal Producer, Trevor Scholl, completed two productions. They included an episode of his public safety employee profiles and a Business Matters. Completed programs include:

- Public Safety Employee Profile: Sergeant Brian Goetzke
- Business Matters: Pet Evolution

New and ongoing projects include:

- Blaine Police Department community outreach events
- Assisting with Arrive Alive
- Public safety employee profiles, fire departments
- NMTV services marketing video
- Rookery show
- Blaine Facebook live town halls



Trevor touches base with contacts on a regular basis and also encourages Cities to contact him with ideas for new videos.

Public Access Programs

Title	Producer	Runtime
MN Heals (2 episodes)	Lorrie Henderson	00:58:32
Rice Creek Watershed District Meeting (2 episodes)	Theresa Stasica	04:03:22
Christ Lutheran Church Worship (4 episodes)	Chance Amundson	03:32:04
Christ Lutheran Church Worship Message (3 episodes)	Chance Amundson	01:16:42
Christ Lutheran Church Music	Chance Amundson	00:23:52
Lovepower (6 episodes)	Rick Larson	06:00:00
The Power of Love (6 episodes)	Rick Larson	03:00:00
Oak Park Community Church (3 episodes)	David Turnidge	02:05:26
27 New Programs		21:19:59 New Hours

NMTV Staff Programs

Title	Producer	Runtime
Anoka County Board Meeting (2/28/23)	T.J. Tronson	02:07:26
North Metro Cable Commission Meeting (2/15/23)	T.J. Tronson	00:35:29
You Are Watching North Metro TV	T.J. Tronson	00:00:30
Guns N Hoses 7 th Annual Charity Hockey Game	T.J. Tronson	02:13:21
NMTV News (2 episodes)	Danika Peterson/Eric Nelson	00:42:43
Public Safety Profiles: Sergeant Brian Goetzke	Trevor Scholl	00:05:43
Business Matters: Pet Evolution	Trevor Scholl	00:04:10
Adapted Floor Hockey: Anok-Hennepin/Centennial	Kenton Kipp/Ted Leroux	01:16:22
Boys Basketball: Centennial/Spring Lake Park	Kenton Kipp/Ted Leroux	01:22:24
Girls Basketball: Spring Lake Park/Blaine	Kenton Kipp/Ted Leroux	01:14:20

Girls Basketball: Centennial/Blaine	Kenton Kipp/Ted Leroux	01:11:07
Girls Basketball: Spring Lake Park/Centennial	Kenton Kipp/Ted Leroux	01:14:38
Girls Hockey: 7AA SF: GR-Greenway/Blaine	Kenton Kipp/Ted Leroux	01:21:42
Girls Hockey: North Wright County/Centennial	Kenton Kipp/Ted Leroux	01:27:03
Boys Basketball: Blaine/Spring Lake Park	Kenton Kipp/Ted Leroux	01:12:07
Boys Basketball: Blaine/Centennial	Kenton Kipp/Ted Leroux	01:14:37
Boys Hockey: 5AA QF: Spring Lake Park/Rodgers	Kenton Kipp/Ted Leroux	01:16:48
Boys Hockey: 5AA QF: Centennial/Totino Grace	Kenton Kipp/Ted Leroux	01:26:55
Boys Hockey: 5AA SF: Centennial/Rodgers	Kenton Kipp/Ted Leroux	01:43:46
Sports Den (4 episodes)	Kenton Kipp/Ted Leroux	01:42:39
24 New Programs		23:33:46 New Hours

City Meetings

Title	Producer	Runtime
Blaine City Council Meeting (2/6/23)	T.J. Tronson	00:39:32
Blaine Planning Commission Meeting (2/14/23)	T.J. Tronson	01:07:49
Blaine Natural Resources Conservation Board Meeting (2/21/23)	Trevor Scholl	01:39:38
Blaine City Council Meeting (2/22/23)	Zoom Meeting	00:55:09
Blaine Park Board Meeting (2/28/23)	Trevor Scholl	01:22:07
Centerville Park & Rec Meeting (2/1/23)	John Murphy	01:37:01
Centerville Planning & Zoning Meeting (2/7/23)	John Murphy	01:55:44
Centerville City Council Meeting (2/8/23)	Teresa Bender	01:01:23
Centerville EDA Meeting (2/15/23)	John Murphy	01:27:26
Centerville City Council Meeting (2/22/23)	Teresa Bender	00:26:09
Circle Pines City Council Meeting (1/14/23)	Ray Flint	00:20:01
Circle Pines Utility Commission Meeting (2/15/23)	Ray Flint	00:07:49
Circle Pines City Council Meeting (2/28/23)	Ray Flint	00:51:32
Ham Lake City Council Meeting (2/6/23)	Trevor Scholl/Eric Nelson	00:39:26
Ham Lake Planning Commission Meeting (2/13/23)	Danika Peterson/Eric Nelson	00:08:12
Ham Lake City Council Meeting (2/21/23)	Matt Waldron	00:15:31
Lexington City Council Meeting (2/2/23)	Lexington Staff	00:12:17
Lexington City Council Meeting (2/16/23)	Lexington Staff	00:28:35
Lino Lakes Planning & Zoning Meeting (2/8/23)	Anne Serwe	02:09:08
Lino Lakes City Council Meeting (2/13/23)	Anne Serwe	00:40:44
Spring Lake Park City Council Meeting (2/6/23)	Ray Flint	00:59:03
Spring Lake Park City Council Meeting (2/21/23)	Ray Flint	00:26:18
Centennial Fire District Steering Committee Meeting (2/27/23)	Ray Flint	00:45:15
23 New Programs		20:15:49 New Hours

If you have any questions or comments regarding this monthly report please contact Heidi Arnson at 763.231.2801 or harnson@northmetrotv.com.

Website or newsletter text:

Metro Transit is beginning the [Network Now](#) project, which is a five-year plan to design transit service to best meet the needs of the region. They would like to hear from you about how to continue to invest in improving service as more resources are available. The first step is to gather feedback on values about transit. This information will help shape how they make decisions for the next steps of the project. Sign up for [email project updates](#) and take the [survey on their website](#).

Scan this code to take the survey:



Network**NOW**

Planning for an adaptable and resilient transit network

What should Metro Transit's network look like now?

Network Now is a five-year plan to design transit service to best meet the needs of our region. We want your input in shaping how we continue to invest in improving service as more resources, such as additional drivers, are available.

As part of our Network Now project, we will:

- Ask about our framework for making decisions, what our region needs and values, and work together to develop our network vision.
- Review service changes that have been made since 2020 and how those changes will be addressed.
- Establish what our transit network should be today, given changes to travel patterns since 2020.
- Confirm any facilities changes needed in our transit network.
- Prioritize services to be added as resources allow and as new transitways begin service.

We want to hear from you!

The first step is to gather feedback on our region's values about transit. This information will help us shape how we make decisions for the next steps of the project. With that framework we will set our network of today and propose service for the future.



*Scan the code to take a survey and make your voice heard!
Or take the survey at metrotransit.org/Network-Now*

Join us at an upcoming listening session

Learn more about the project and tell us about your transportation needs at in-person and virtual events. The program will include a short presentation followed by table discussion.



Visit: metrotransit.org/Network-Now to learn more and sign up for email updates.

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